

March 2014

Dear Prospective Applicant:

Thank you for your interest regarding the one (1) year General Practice Residency (GPR) GME Training Program and our one (1) or two (2) year Advanced Education in General Dentistry GME Residency Training Program in the Eastman Institute for Oral Health (EIOH) at the University of Rochester (UR). These two programs are a part of the Associated General Dentistry Training Programs of Rochester (AGDTPR) that also includes Rochester General Hospital (RGH). This program provides a common application form enabling candidates to apply to one, two or all three programs and eliminates the duplication of required supporting documents. These programs are fully accredited by the American Dental Association's (ADA) Commission on Dental Accreditation (CODA).

This letter provides pertinent information including the number of available positions, eligibility requirements, application process, deadlines, etc. for the EIOH programs for the Academic School Year 2015-16. The application forms and required documents as well as a listing of all the Eastman Institute for Oral Health training opportunities and a Q&A segment are available on our website (<http://www.urmc.rochester.edu/dentistry/education/>). For information regarding the RGH program please refer to their website.

In addition, other opportunities are also available to participate in graduate programs leading to M.S., M.P.H. and/or Ph.D. degrees at the University of Rochester. The M.S. in Dental Science has four tracks from which to choose: 1) Clinical and Translational Sciences; 2) Infectious Diseases; 3) Exocrine Gland/Ion Channel Biology Track Regenerative Oral Biology; and, 4) Craniofacial Development and Genomics. Please know your acceptance into the any of the AGDTPR GME Residency Training Programs do not guarantee acceptance into a degree-granting program, and there are additional costs (tuition, fees, etc.) associated with each of these degree-granting programs.

### Important information:

1. **Application process, deadlines and interview dates:** (<http://www.urmc.rochester.edu/dentistry/education/>). The process on how to apply along with important dates is outlined in the chart below.

APPLICATION INFORMATION					
	PASS	Match	EIOH	Application Deadline (of year preceding start of program)	Interview Dates (of year preceding start of program)
AEGD @ Eastman Dental	Yes (Code 121 – 1 yr prog) Yes (Code 150 – 2 yr prog)	Yes (Code 2767 – 1 yr prog) Yes (Code 2769 – 2 yr prog)	Yes	October 15 <sup>th</sup>	November
GPR @ UR	Yes (Code 628)	Yes (Code 8535)	Yes	October 15 <sup>th</sup>	November
GPR @ RGH	Yes (Code 595)	Yes (Code 8515)	Yes	October 15 <sup>th</sup>	November

2. **Stipends and fees:** Any expenses associated with an educational program must be paid prior to the start of the program and are subject to change without notice. In addition the fees noted below are estimated as the figures for the School Year 2015-16 will not be available until spring 2015. For:
  - **Stipend-based** positions – health insurance coverage is purchased based on options chosen through the University of Rochester's Benefit Office and the amount estimated below is for single coverage. The Health Professions fee noted in the chart below is in addition to health insurance coverage and is mandatory.

GME Residency Program	Duration	Total Positions Available 2015-16	Stipend	Fees			
				EIOH/Program (Yearly)	NYS Permit (Yearly)	Health Insurance (Yearly)	Health Professions (Yearly - Mandatory)
AEGD @ Eastman Dental	1 or 2 years	11	\$48,198	\$1,225	\$185	\$971	\$38
GPR @ UR	1 year	11	\$48,198	\$1225	\$185	\$971	\$38
GPR @ RGH – contact RGH							

- **Application:** If submitting via PASS, the completed application will be downloaded from PASS. If submitting an EIOH application follow these steps:
  - Sign and submit the application (<http://urmc.rochester.edu/dentistry/education/apply.cfm>) directly to EIOH at address noted below.
  - Include the following items with the application:
    - Certification Statement (<http://urmc.rochester.edu/dentistry/education/apply.cfm>)
    - Curriculum Vitae (CV)
    - Personal Statement
    - 2 x 2 Photo
- **Application processing fee (non-refundable):** The processing fee can be paid one of the following ways: 1) online via credit card (<http://www.urmc.rochester.edu/dentistry/eioh-registration/>); 2) money order; or, 3) personal check. Money orders and personal checks must be drawn on a U.S. bank and must be in U.S. dollars. The application fee must be received no later than the application deadline in order for your application to be reviewed and considered. The fee is non-refundable and is not credited toward any charges when an accepted applicant registers.
- **Letters of Recommendation:** <http://urmc.rochester.edu/dentistry/education/apply.cfm>
  - Complete the first section of the Letter of Recommendation form.
  - Send one (1) form to the Dean of your dental school.
  - Send two (2) forms to senior faculty members or other appropriate people.
  - Letters of Recommendation may be in the form of a personal letter however the letter must accompany the completed Letter of Recommendation form.
  - Letters of Recommendation must be mailed directly back to EIOH at the address noted on the Letter of Recommendation form. Letters of Recommendation will not be accepted if submitted by the applicant.
- **Additional required supporting documents:**
  - Dental School Diploma – must provide certified English Translation if in another language besides English.
  - Transcripts:
    - Applicants who have graduated from a U.S./Canadian dental school must have their official dental school and college transcripts sent directly to EIOH from the dental school and college. Transcripts will not be accepted if submitted by the applicant.
  - National Board Exam scores – If you have taken your National Boards please have the scores/results sent to Eastman Institute for Oral Health directly from the ADA Joint Commission of National Dental Examinations. Board scores will not be accepted if submitted by the applicant. Please see the chart above to determine whether or not National Boards are required for the program you are applying for.
- **Mailing address:** Registrar's Office  
c/o Marilyn Foy  
Eastman Institute for Oral Health  
University of Rochester  
625 Elmwood Avenue, Box 683  
Rochester, NY 14620 USA

3. **Interview Process:** Upon receipt of completed application, processing fees and all other required supporting documents; your file will be forwarded to the AGDTRP Programs for review and selection. Interviews are granted once per cycle and will be conducted in November of the year preceding the start of the program for which you are applying.

Thank you again for your interest in the Associated General Dentistry Training Programs of Rochester! We look forward to receiving your application.

Sincerely,

*Marilyn Foy*

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