

Evacuation of Facilities in Disasters Systems (eFINDS) Training

Background:

The eFINDS application is the Health Commerce System (HCS) platform for sharing of patient/resident location information when facilities need to relocate their patients or residents. The application captures minimal amounts of data and allows facilities to track the patient/resident movement to other facilities, facility types or temporary shelters.

Purpose of Training:

This course provides hands on training for registering and updating patient/resident location information during an incident or event, such as a storm, flood, non-natural incident or practice exercise/drill.

Prerequisites:

Prior to attending this training participants must meet the following pre-requisites:

- Review [FLRTC Training Requirements](#)
- A current and active Health Commerce System (HCS) account. If you have a HCS account it must be active (you have accessed Commerce within the past six months).
- Assigned an eFINDS role in the Communications Directory as an eFINDS Reporting Administrator by your HPN Coordinator.
- Completion of the CTI-500 eFINDS webinar course or have viewed the recording of the course and possess a working knowledge of eFINDS. If you have not yet attended the CTI-500 eFINDS webinar training please do so at your earliest convenience. You may register for the course at <http://www.nylearnsph.com>. Alternately you may choose to view the recording of the webinar at <http://nysdoh.webex.com>.

Target Audience:

- Staff who would be responsible for tracking patients or residents during an evacuation and repatriation.

Training Dates (choose one):

- **August 11, 2014 @9-11am** - Jewish Home of Central New York, 4101 East Genesee Street, Syracuse, 13214
- **August 11, 2014 @1-3pm** - Van Duyn Centre for Rehab & Nursing, 5075 West Seneca Turnpike, Syracuse, NY 13215
- **August 12, 2014 @ 9-11am** – Loretto Health & Rehab Center, 700 East Brighton Avenue, Syracuse, NY 13205
- **August 15, 2014 @ 9-11am** – Upstate University Hospital at Community General, 4900 Broad Road, Syracuse, NY
- **August 15, 2014 @ 1-3pm** – Upstate University Hospital at Community General, 4900 Broad Road, Syracuse, NY

How to Register:

To register for training please click <https://www.nylearnsph.com> and follow attached instructions to enroll in **FLRTC-eFINDS-01**.

Questions Regarding LMS:

Direct questions to edlearn@health.state.ny.us.

Questions Regarding Training:

Direct questions to:

Anne M. D'Angelo or Eileen Spezio
Finger Lakes Regional Training Center
Phone: (585) 758-7640

anne_dangelo@urmc.rochester.edu

eileen_spezio@urmc.rochester.edu

wrhepc.urmc.edu - [eFINDS resource materials](#)

3. Click **Enroll** button for section you want to attend (you are not able to register for more than one section). **Please note: dates are in descending order.**

Enrollment Deadline	Section	Course Format	Start/End Dates	Meeting Times	Location	Instructor (s)	Speaker (s)
Enroll Ongoing	August 15, 2014 @9-11am Upstate University Hospital at Community General	Face to Face	8/15/2014 to 8/15/2014	Meeting Times	Location		
Enroll Ongoing	August 15, 2014 @1-3pm Upstate University Hospital at Community General	Face to Face	8/15/2014 to 8/15/2014	Meeting Times	Location		
Enroll Ongoing	August 12, 2014 @9-11am Loretto Health & Rehab Center	Face to Face	8/12/2014 to 8/12/2014	Meeting Times	Location		
Enroll Ongoing	August 11, 2014 @9-11am Jewish Home of Central New York	Face to Face	8/11/2014 to 8/11/2014	Meeting Times	Location		
Enroll Ongoing	August 11, 2014 @1-3pm Van Duyn Centre for Rehab & Nursing	Face to Face	8/11/2014 to 8/11/2014	Meeting Times	Location		

4. After clicking the **Enroll** button, you will be taken to a page that confirms successful enrollment in the course.

Course Catalog - Registration

[Course Catalog](#) | [Program Catalog](#) | [Advanced Search](#) | [Recommended Courses](#) | [Required Courses](#)

You have successfully registered for FLRTC-eFINDS-01 Evacuation of Facilities in Disasters Systems . It is now part of your Current Courses in [My Courses](#).

5. You will then receive a confirmation email once you enroll.

Thank you for registering for the following New York State Department of Health Learning Management System (LMS) course:

COURSE NUMBER AND NAME: FLRTC-eFINDS-01 Evacuation of Facilities in Disasters Systems

SECTION: August 15, 2014 @9-11am Upstate University Hospital at Community General MEETING TIME(S): 8/15/2014 9:00 AM - 11:00 AM

6. A few days before the training you will receive a reminder email. If you do not receive email then you have either entered an incorrect email in the system or your server has sent email to SPAM.