

**University of Rochester  
School of Medicine and Dentistry**

**The GRADUATE SCHOOL  
2009-2010 ACADEMIC CALENDAR**

<b>FALL 2009 SEMESTER</b>	
<b>August</b>	
3	Fall 2009 registration deadline for matriculated and non-matriculated graduate-level students. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account.
7	Summer session ends.
14 noon	Summer sessions grade reports due to the Office for Graduate Education by this date.
26-27	Orientation Program for first-year graduate students.
26 noon	Last day to submit <b>1</b> corrected copy of the Ph.D. dissertation to the Office for Graduate Education for the October 9, 2009 degree. <b>NOTE:</b> If this deadline is not met, student must register and pay the appropriate fee for the Fall semester.
26	Last day to submit final results for terminal MA/MS/MPH degrees without registering for the Fall semester. <b>NOTE:</b> If this deadline is not met, student must register and pay the appropriate fee for the Fall semester.
28	First-year student Fall semester course registration due in the Office for Graduate Education. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account.
<b>September</b>	
1	Fall semester begins.
2-11	No defenses may be held during this time period. (Blackout)
7	Labor Day. The University is closed <u>except</u> for the ISO Orientation Program.
7	International Student Orientation Program.
14	First day to hold Ph.D. defense in the Fall semester (having registered the dissertation at least <b>18 full working days</b> prior to defense date).
18	Results of Ph.D. Qualifying Exams must be received by the Office for Graduate Education to receive October 9, 2009 Master's degree.
29	Add/Drop/Audit deadline. <b>NOTE:</b> Classes <b>added</b> after this deadline will result in a <u>\$150 late charge</u> to the student's account. Classes <b>dropped</b> after this date will be reflected on the official transcript with a <b>W</b> grade.
<b>October</b>	
9	University Board of Trustees meets to approve October 2009 degrees.
<b>November</b>	
2	Online registration opens for Spring 2010 semester for current graduate students.
17 noon	Last day to register Ph.D. dissertation during the Fall semester. <b>NOTE:</b> If this deadline is not met, the defense cannot be held until the Spring semester.
26-27	Thanksgiving Break. The University is closed.
<b>December</b>	
2	Spring 2010 registration deadline for matriculated <u>and</u> non-matriculated graduate-level students. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account.
11	Last day of classes for Fall semester.
11 noon	Course withdrawal deadline. <b>NOTE:</b> Courses dropped after this date and time will receive a failing grade.
12-14	Reading period. Courses that include undergraduate students may not hold final exams during this period.
15-20	Final examinations. Grades must be reported to the Office for Graduate Education within 48 hours of the final exam for all Fall 2009 courses.
12/23/09 - 1/1/10	No Ph.D. defenses may be held during this time period. (Blackout)

25	Christmas Day. The University is closed.
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<b>SPRING 2010 SEMESTER</b>	
<b>January</b>	
1	New Year's Day. The University is closed.
4-8	Ph.D. defenses may be held during this period <b>only</b> if the dissertation was registered by the November 17, 2009 deadline. (Blackout)
6	Spring registration deadline for first-year students admitted in Spring 2010 semester. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account.
11-22	No defenses may be held during this time period. (Blackout)
12 noon	Last day to submit <b>1</b> corrected copy of the Ph.D. dissertation for the March 12, 2010 degree. <b>NOTE:</b> If this deadline is not met, student must register and pay the appropriate fee for the Spring semester.
12	Last day to submit final results for terminal MA/MS/MPH degrees without registering for the Spring semester. <b>NOTE:</b> If this deadline is not met, student must register and pay the appropriate fee for the Spring semester.
13	Spring semester begins.
18	Observance of Martin Luther King Day. No classes are held.
25	First day to hold Ph.D. defenses in the Spring semester (having registered the dissertation at least <b>18 full working days</b> prior to defense date).
<b>February</b>	
5	Results of Ph.D. Qualifying Exams must be received by the Office for Graduate Education to receive March 12, 2010 Master's degree.
10	Add/Drop/Audit deadline. <b>NOTE:</b> Courses <b>added</b> after this deadline will result in a <u>\$150 late charge</u> to the student's account. Courses <b>dropped</b> after this date will be reflected on the official transcript with a <b>W</b> grade.
<b>March</b>	
12	University Board of Trustees meets to approve March 12, 2010 degrees.
7-15	No classes. <b>This is NOT considered a semester break for Ph.D. students.</b> All Ph.D. students are required to report to lab or office during this period.
18	Last day to register Ph.D. dissertation during the Spring semester. <b>NOTE:</b> If this deadline is not met, the defense cannot be held until the Summer.
<b>April</b>	
21	Last day to hold Ph.D. defense during Spring semester.
22	Final results of MPH/Master's Essays, Ph.D. Qualifying Exams, and Master's Thesis Defenses must be received by the Office for Graduate Education to receive the May 15, 2010 degree.
22-May 21	No Master's or Ph.D. defenses or Qualifying Examinations may be held during this time. (Blackout)
26 noon	Last day to submit <b>1</b> corrected copy of the Ph.D. dissertation for May 15, 2010 degree.
28	Last day of classes for Spring semester.
28 noon	Course withdrawal deadline. <b>NOTE:</b> Courses dropped after this date and time receive a failing grade.
29 – May 2	Reading period. Courses that include undergraduate students may not hold final exams during this period.
<b>May</b>	
3	Summer registration deadline for matriculated <b>and</b> non-matriculated students. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account.
3-8	Final examinations. Grades must be reported to the Office for Graduate Education within 24 hours of final exam for all Spring 2010 courses.
14	SMD Doctoral Commencement Dinner and Awards Ceremony.
15	University Board of Trustees meets to approve May 15, 2010 degrees.
15	University Doctoral Degree Commencement.
15	SMD Master's Degree Commencement.

<b>SUMMER 2010 TERM</b>	
<b>May</b>	
18	Summer sessions begin. Check with course instructor for session start and end dates.
26	First day to hold Ph.D. defenses in the Summer (having registered the dissertation at least <b>23 full working days</b> prior to defense date and not including the date of registration).
31	Memorial Day. The University is closed.
<b>July</b>	
1	Online registration opens for Fall 2010 semester for current graduate students.
1	Last day to register Ph.D. dissertation during the Summer semester. <b>NOTE:</b> If this deadline is not met, the defense cannot be held until the Fall.
4-5	Independence Day. The University is closed on the 5 <sup>th</sup> in observance of the 4 <sup>th</sup> .
<b>August</b>	
3	Fall 2010 registration deadline for current graduate students. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account.
6	Summer sessions end.
13	Summer sessions grade reports due in the Office for Graduate Education by this date.
18	Last day to hold Ph.D. defense during Summer semester.
19-Sept 10	No defenses may be held during this time period.
25-26	Orientation Program for first-year graduate students (tentative).
25 noon	Last day to submit <b>1</b> corrected copy of the Ph.D. dissertation to the Office for Graduate Education for the October 2010 degree. <b>NOTE:</b> If this deadline is not met, student must register and pay the appropriate fee for the Fall semester.
25	Last day to submit final results for terminal MA/MS/MPH degrees without registering for the Fall semester. <b>NOTE:</b> If this deadline is not met, student must register and pay the appropriate fee for the Fall semester.
27	First-year student course registration due in the Office for Graduate Education. Registration received after this date will result in a <u>\$150 late charge</u> to the student's account (tentative).
<b>September</b>	
1	Fall semester begins.
6	Labor Day. The University is closed <u>except</u> for the International Student Orientation Program (tentative).
6	International Student Orientation Program (tentative).
13	First day to hold Ph.D. defense in the Fall semester (having registered the dissertation at least <b>18 full working days</b> prior to defense date.)

*This calendar was accurate at the time of publication and is subject to change without notice. Questions regarding the calendar should be directed to the Registrar, Ms. Linda Lipani, Office for Graduate Education, Linda\_Lipani@urmc.rochester.edu*

**All Ph.D. candidates in the School of Medicine and Dentistry are required to report to the lab or office during semester breaks.** Time away (e.g. vacation) requires the approval of the student's faculty mentor and/or the cluster or program director. Sick time must be reported to the faculty mentor and/or the cluster or program director as well. Graduate Education Coordinators must be notified when any time away from the School is taken.

### Submission of Paperwork Ph.D. Qualifying Examination Master's Final Oral Examination (Defense)

- All paperwork for these exams must be submitted to the Office for Graduate Education at least 10 full working days prior to the date of the defense/exam.

- Deadline dates for final results of MPH essays, Ph.D. qualifying examinations, and Master's defenses are listed in the academic calendar. Qualifying examinations and Master's defenses may not be held during the following blackout period: **April 22 through May 21, 2010.**
- Registration for the next semester must occur if final results for MPH essays, Master's thesis, and Master's defenses are not received before the following dates: August 26, 2009 for Fall 2009 semester; January 12, 2010 for Spring 2010 semester.

**Submission of Paperwork for  
Ph.D. Final Oral Examination (Defense)  
Fall 2009/Spring 2010 Semesters**

- All paperwork for Ph.D. defenses must be submitted to the Office for Graduate Education at least 10 full working days prior to the date of thesis registration (or **at least 28** full working days prior to the defense date) during the fall and spring semesters.
- The final oral examination for the degree Doctor of Philosophy during the Fall 2009 and Spring 2010 semesters cannot be held until **at least 18 full working days have elapsed** after the dissertation has been registered in the Office for Graduate Education in the School of Medicine and Dentistry and the Office of the University Dean of Graduate Studies.

**Ph.D. Final Oral Examination (Defense)  
Summer 2010 Term**

- For summer defenses, all paperwork must be submitted to the Office for Graduate Education at least 10 full working days prior to the date of thesis registration (33 working days prior to the defense date).
- The final oral examination for the degree Doctor of Philosophy during Summer 2010 cannot be held until **at least 23 full working days have elapsed** after the dissertation has been registered in the Office for Graduate Education in the School of Medicine and Dentistry and the Office of the University Dean of Graduate Studies.