



- (1). Place the portion of the paper cage card above the perforation in one of the black wall-mounted deposit boxes in vivarium hallways. Be sure to write the inactivation date on the paper strip.
- (2). Use this redcap link <https://redcap.urmc.rochester.edu/redcap/surveys/?s=KRWFXPJ3XK> to end per diem charges.
- (3). Place the completed form pictured above (available in animal rooms) in one of the black, wall-mounted deposit boxes in vivarium hallways.

If you do not inactivate the cage card, per diem charges will continue.

Please let me know if I may provide more information.

HaPpY HoLiDaYs ! Jeff

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