

Add / Drop Form

|  |  |  |  |
| --- | --- | --- | --- |
| Student Name: | Enter text. | URID: | Enter text. |
|  |  |  |  |
| Program: | Choose program | First/Last Date of Attendance: | MM/DD/YYYY |

*Please fill in courses you wish to add or drop. You may drop or add multiple courses on this form.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Add/****Drop** | **Subject Area** | **Course #** | **Section #** | **Hours** | **Audit** | **Abbreviated Title** | **Instructor’s Signature** | **Date** |
| Add | Sub | Course # |  | Hours | Choose | Abbreviated Title |  |  |
| Add | Sub | Course # |  | Hours | Choose | Abbreviated Title |  |  |
| Add | Sub | Course # |  | Hours | Choose | Abbreviated Title |  |  |
| Drop | Sub | Course # |  | Hours | Choose | Abbreviated Title |  |  |
| Drop | Sub | Course # |  | Hours | Choose | Abbreviated Title |  |  |
| Drop | Sub | Course # |  | Hours | Choose | Abbreviated Title |  |  |

|  |  |
| --- | --- |
|  |  |
| Advisor’s Signature (if applicable) | Date |
| Date Received by Graduate Education and Postdoctoral Affairs |  |

Notes:

1. Turn this form in to your Graduate Coordinator after completion and signatures are obtained. Non-matriculated students submit to the SMD Registrar. 2. This form must be submitted within one week of the first day of attendance when adding a course, or within one week of the last day of attendance with dropping a course.  If submission is beyond one week, the date the form is received by SMD-GEPA will become the effective date unless approved by SMD Graduate Registrar.