

**ANIMAL SHIPMENT FROM U of R - WORKSHEET**

REQ # \_\_\_\_\_

DATE \_\_\_\_\_ P.I. \_\_\_\_\_ UCAR # \_\_\_\_\_ ACCT # \_\_\_\_\_

DEPT \_\_\_\_\_ PHONE # \_\_\_\_\_ PERSON COMPLETING FORM \_\_\_\_\_

SHIP DATE REQUESTED \_\_\_\_\_ SPECIES \_\_\_\_\_ STRAIN \_\_\_\_\_

ANIMAL ROOM # \_\_\_\_\_ # OF CAGES \_\_\_\_\_ # OF ANIMALS PER CAGE \_\_\_\_\_

# ANIMALS TO BE SHIPPED \_\_\_\_\_ # MALES \_\_\_\_\_ # FEMALES \_\_\_\_\_

PLEASE LABEL CAGES WITH STATEMENT "SHIP TO \_\_\_\_\_"

PLEASE PROVIDE RACK LOCATIONS AND BARCODES FOR CAGES TO BE SHIPPED BELOW:

\_\_\_\_\_  
\_\_\_\_\_

\*THE VIVARIUM MUST FIND THE EXACT NUMBER OF CAGES AND ANIMALS AS STATED ABOVE, IF DIFFERENT IS FOUND WE WILL NOT SHIP THE ANIMALS. \*

\*\* Packing Fees: Packed By Vivarium - \$30.00/shipment Packed by Investigator - \$15.00/shipment\*\*

\*\*\*The crate costs for shipping are \$52.50 per box which hold up to 2 cages (bedding, food and gel packs are included)\*\*\*

Have these animals been manipulated or received any treatment? Yes No (check one)

Who Will Pack Animals? Vivarium or Investigator (check one)

Who Will Pay for Shipping Cost? Receiving Institution or U of R Investigator (check one)

"Please provide the MTA (Material Transfer Agreement) number \_\_\_\_\_. If you haven't already contacted ORPA, please contact ORPA at 5-4031 to obtain an MTA."

RECEIVING INSTITUTION (R. I.) \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME OF NEW P. I. OR OWNER AT R. I. \_\_\_\_\_

IACUC PROTOCOL # AT R. I. \_\_\_\_\_

NAME OF CONTACT PERSON AT R. I. \_\_\_\_\_

CONTACT PERSON'S PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_

NAME OF R. I. FACILITY VETERINARIAN \_\_\_\_\_

R. I. VETERINARIAN PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_

**Completed by Vivarium/DLAM Staff**

DLAM Vet Approval \_\_\_\_\_ Date \_\_\_\_\_

Health Status (As Given to RI Vet) \_\_\_\_\_  
(DLAM Vet to attach copies of any correspondence.)

ANIMAL ORDERING AND RECEIVING CLERK SIGN OFF \_\_\_\_\_

Date/Time of Shipment \_\_\_\_\_

Carrier \_\_\_\_\_ Air/Freight/Way Bill# \_\_\_\_\_

OTHER INSTRUCTIONS/COMMENTS \_\_\_\_\_

Name of person who packed: \_\_\_\_\_