Split/Shared Inpatient and Observation Workflow

Created by URMC Office of Integrity and Compliance - Rev. 3/2023



To Bill a Split/Shared Visit Under the Physician:

- E&M visit in the facility setting Inpatient and Observation
- Both providers must be credentialed with the Payers under the same Group Practice NPI
- Both providers see the patient on the same calendar day
- Both providers must actively participate, document and electronically sign the note
- MD to close the visit note for charge capture using the Addend tab

How the note is closed is critical for compliance and charge capture:

- Addend tab should be used for shared visits as appropriate to capture full charges billed under the physician
 - Do Not Attest an APP note. The Attest tab is only to be used when working with residents and fellows
- Use the CO-SIGN tab when signing off with a signature only or minimal additional documentation. Charges will go out under the APP as billing provider.



Split/Shared Visit Guideline Tips

- Consultation codes (99252-99255) <u>cannot</u> be used for split/shared between an APP and a Physician
- Procedures <u>cannot</u> be split/shared. Procedures must be billed under the provider that is credentialed, performs, and documents the procedure
- The Teaching Physician Guidelines do not apply to APPs



Substantive Portion: Smartphrase

Smart phrase .FS is available in eRecord

- Should be used for all split/shared visit addendums
- Ensures that the beginning of the addendum is properly documented
- Billing provider must document details of the substantive portion he/she personally performed:
 - e.g., Medical Decision Making; at a minimum we recommend enough detail to support the diagnosis and treatment plan or other medical decision.

FS visit billed based on **Medical Decision Making** for example:

"I personally performed a substantive portion of this visit working collaboratively with the APP. Details include..."

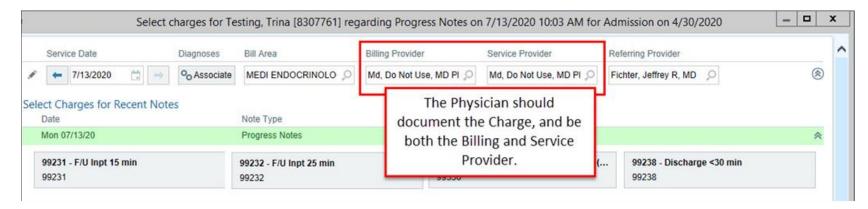
FS visit billed based on **Time** – total time on calendar day example:

"I personally performed the majority of time (substantive portion) of this visit. Total time on the calendar day of the encounter (my personal time + non-overlapping independent time of APP) including pre and post visit work was ____minutes."



Inpatient Work Flow

- APP sees the patient then writes and signs their note.
- If a Physician from the same practice is expected to see the patient, the APP should Cancel the Charge Capture session. (Do not drop a charge for the visit)
- The Physician can either <u>Addend</u> the APP's note or write a separate note. Start with the .FS smart phrase.
- After signing the note the Physician should document the appropriate charge in the charge capture screen and add the FS modifier.





Questions?

Please contact your Compliance Analyst, UBO Coder, or email Compliance@URMC.Rochester.edu with any questions or concerns

