Thursday, April 2, 2020
Subject: Guideline for Use of REDCap for eConsent

Dear University of Rochester Research Community,

The Guideline for Using REDCap for Electronic Informed Consent (eConsent) was posted to the Office for Human Subject Policy & Guideline webpage under “1200 - Miscellaneous UR Policies/Guidelines” this afternoon.

If researchers intend to use eConsent, please ensure this guideline is read in full before moving forward. The timing of this guideline does relate to the COVID-19 pandemic and the need for remote consent in these studies due to quarantine and visitor limitations, so priority will be given to these studies. The RSRB and Academic IT will do their best to prioritize modifications and new studies, so please be patient and do not rush to submit a modification unless it is a very pressing matter.

For existing, approved research studies, a modification must be submitted to the IRB and approved to update the consent process to include eConsent with REDCap. The consent process in the protocol should be updated consistent with the information in the guideline, and the modification must be approved before contacting Academic IT.

For new research studies, the consent process in the protocol should include the information in the guideline, and the new study must be approved before contacting Academic IT.

For questions, please e-mail your IRB Coordinator or use the Who is my IRB Coordinator? on the OHSP website, if you do not know who to contact. We appreciate your patience in this process, as we are working remotely and doing our best to continue to process items in Click IRB.

Thank you,

Kelley

Kelley A. O'Donoghue, MPH, CIP
Associate Vice President for Human Subject Protection
University of Rochester
(585) 273-4631
kelley_odonoghue@urmc.rochester.edu