

Research Coordinator Development Initiative

Where we've been and where we're going

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Research Coordinator Development Initiative (RCDI)

Purpose:

To standardize hiring, training and professional development for research coordinators.

RCDI Project #1

Human Subject Research Coordinator Job Series

Purposes:

1. To standardize hiring practices
2. To create a predictable career path
3. To readily identify coordinator workforce for professional development

Product:

Job Descriptions for a 3-level Human Subject Research Coordinator (HSRC) series.

Each level builds on the experience and skills of the former, advancement through the series would be cumulative – building on the expectations for preceding levels. Potential feeder positions also identified.

Implemented April 1, 2014

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RCDI Project #2

Standardizing Training Expectations

Purposes:

1. To standardize orientation and continuing education
2. To ensure workforce preparation
3. To further professionalize the coordinator role

Product:

Documentation of existing training resources and identification of gaps

Next Steps:

1. Field a survey to record how current coordinators acquired relevant professional knowledge
2. Determine sources of training and skill development
3. Develop tools, guidance and training standards

Today's request: Plan to respond to inquiries for information



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