

OnCore Pre-Award: Navigating the Charge Master



OCR Tip Sheet



DESCRIPTION:

This document explains and demonstrates the requirements for navigating the Charge Master in OnCore. The Charge Master contains Protocol and Subject related labs, panels, procedures, and budget procedures. The Charge Master displays the Event Code, description, and the different charge types.

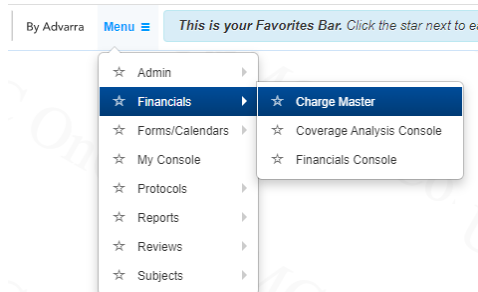
OnCore Console >> Pathway

- Charge Master >> Financials > Charge Master

OnCore Charge Master

Search for a Charge Master Event

Using the main OnCore Menu, Select Financials, then Charge Master.



The Charge Master page will open. Click Search Events to search by Event or Item Code.

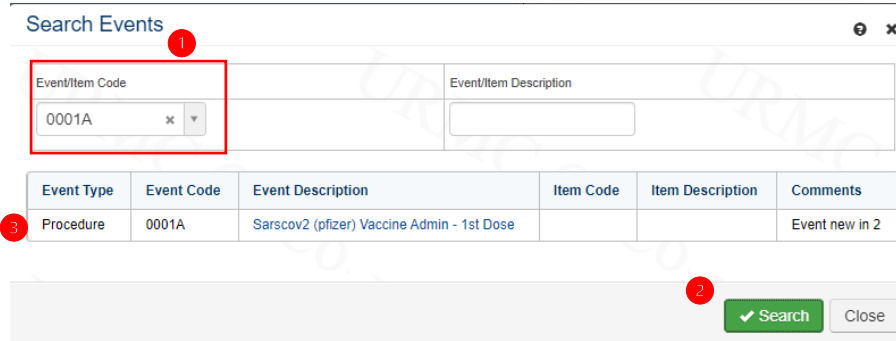
Charge Master											
Protocol Related											
Subject Related											
Labs											
Panels											
Procedures											
Budget Procedures											
Additional Details >>											
Search Events											
Protocol											
Page Size 10 < > << >> Page 1 of 24											
Order	Event Code	Additional ID	Event Description	Retail	FED	IND	INV	TBD Cost?	Indirect?	Payable?	Last Updated
1	ADMIN		Administrative	300.00	275.00	325.00	250.00	N	N	N	05/16/2019
2	IRB_FEE		IRB Fee	2,657.20	2,044.00	2,350.60	1,533.00	N	N	N	05/16/2019
3	RX		Pharmacy	800.00	850.00	850.00	900.00	N	N	N	05/16/2019
28	LAB ACT		Lab Activation	1,680.00	1,680.00	1,680.00	1,680.00	N	N	N	10/07/2021
5	LAB MAINT		Analytical Lab Maintenance	1,450.00	1,375.00	1,425.00	1,350.00	N	N	N	05/16/2019
6	REG MAINT		Regulatory Maintenance	487.50	375.00	477.00	360.00	N	N	N	05/16/2019
7	AE OVER		AE over agreed limit	39.86	30.66	39.86	28.61	N	N	N	05/16/2019
8	MON_VISIT		Monitor Visit	255.50	224.84	275.94	199.29	Y	N	N	05/16/2019
1	ADMIN		Administrative (copies, faxing, etc.)	500.00	300.00	500.00	200.00	N	N	N	10/07/2021
2	ADMIN START 3		Level 3 Administrative Start-Up	19,500.00	9,000.00	19,500.00	6,000.00	N	N	N	10/07/2021
Event Count: 238											
Switch Version 2 (10/07/2021)											

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 *Minimum Footprint Document

Enter the Event/Item code in the free text box, then click Search. If the Event exists it will populate. Click the event hyperlink to view the Event Details.



Search Events

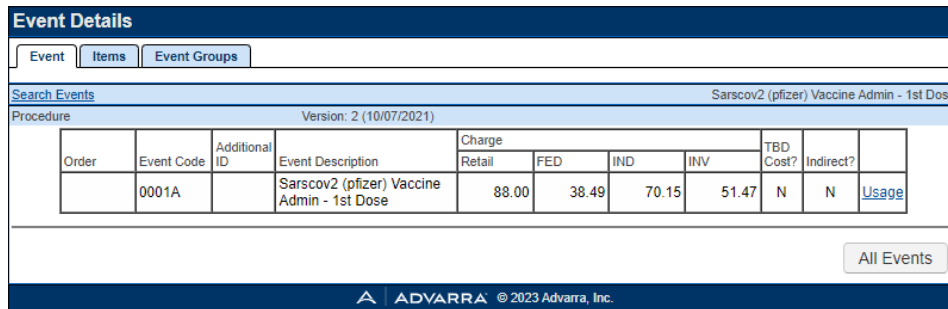
Event/Item Code: 0001A

Event/Item Description:

Event Type	Event Code	Event Description	Item Code	Item Description	Comments
Procedure	0001A	Sarscov2 (pfizer) Vaccine Admin - 1st Dose			Event new in 2

Search Close

The Event Details table populates the event/item you selected.



Event Details

Event Items Event Groups

Search Events Sarscov2 (pfizer) Vaccine Admin - 1st Dose

Procedure Version: 2 (10/07/2021)

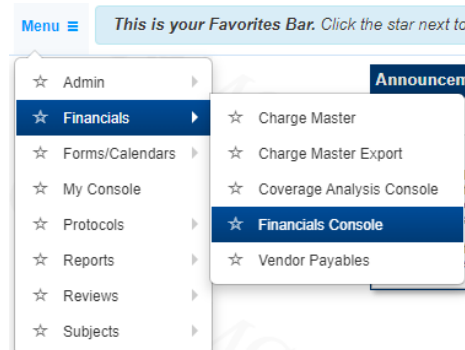
Order	Event Code	Additional ID	Event Description	Charge				TBD Cost?	Indirect?	Usage
				Retail	FED	IND	INV			
	0001A		Sarscov2 (pfizer) Vaccine Admin - 1st Dose	88.00	38.49	70.15	51.47	N	N	Usage

All Events

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Link an Event to the Charge Master

Using the main OnCore Menu, select Financials, then select Financials Console.



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Click the Subject Related tab on the left, then click a procedure hyperlink.

Financials Console

Contract No.: Protocol No.: CAR012 Library: Medicine Sponsor: V-Wave, Ltd
Protocol Target Accrual: 500 RC Total Accrual Goal (Upper): 5 PI: Investigator, Irene Accrual To Date: 0
Short Title: RELIEVE-HF TRIAL Status: OPEN TO ACCRUAL

Select Protocol: CAR012 V1 (Completed) Charge Master Version: 2 (10/07/2021)

Procedure	Charge			Charge Type
	Retail	Research	Negotiated	
Informed Consent				M
Physical Exam	2,450.00	2,003.71		S1/M
CBC				M
Chemistry Panel				M
Pregnancy Test AN				M
12 Lead ECG				M
Imaging (Chest X Ray/MBI)				M
Transthoracic Echo (TTE)				M
Complete Case Report Forms (CRFs)				M

Buttons: Budget Summary, Budget Calendar

Click Add Events within the Procedure Details page.

Procedure Details

Informed Consent

Details

Protocol Number: CAR012 V1
Sponsor: V-Wave, Ltd
Cost: Retail: 0.00, Research: 0.00, Negotiated: \$ 0.00
Indirect: Yes No
Charge Type: Milestone
Visit Overrides: Set

Events: [+ Add Events](#)

Schedules: Treatment: Screening, D1

Footnotes: Select Footnotes

Index	Footnote	Visits
No data found.		

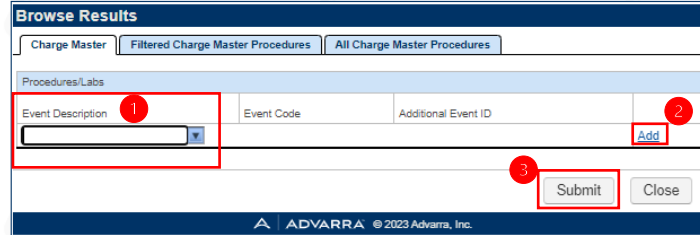
Buttons: Select procedure, Save, Close

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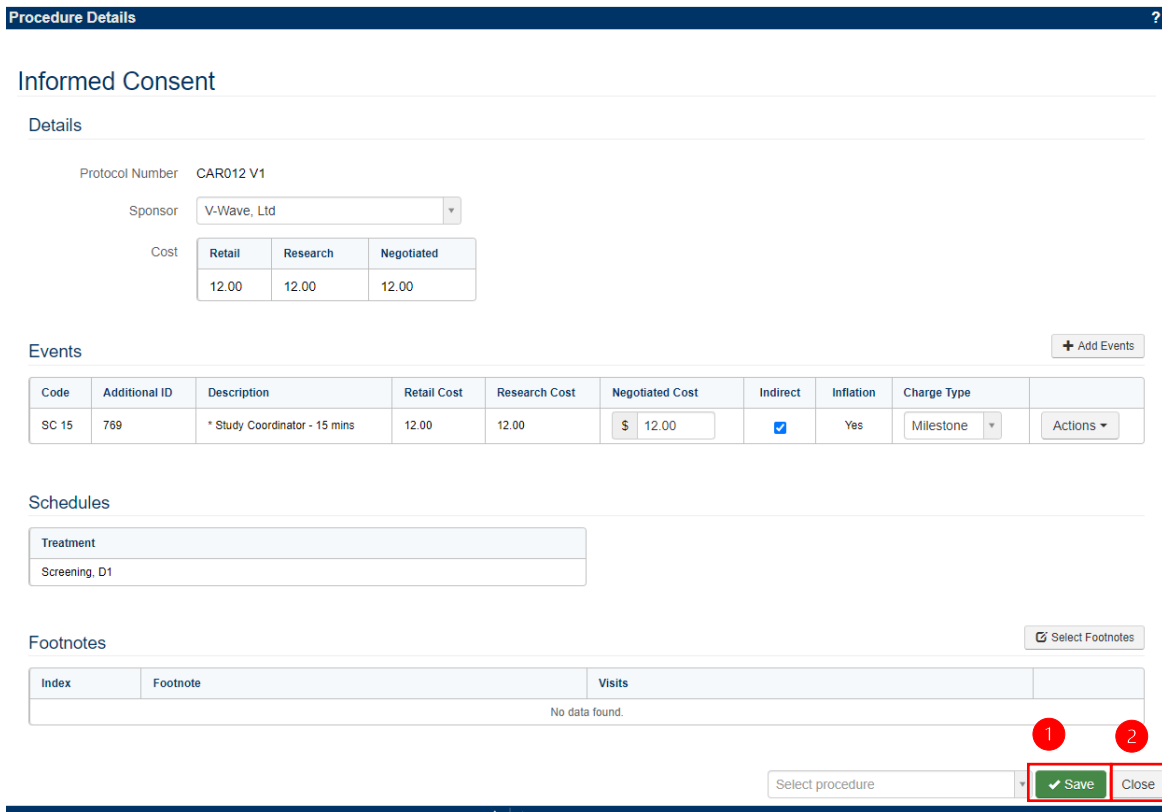
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 *Minimum Footprint Document

Search for the event in the Browse Results pop-up, then click add and submit.



Click Save, then Close to save the changes.



Code	Additional ID	Description	Retail Cost	Research Cost	Negotiated Cost	Indirect	Inflation	Charge Type	Actions
SC 15	769	* Study Coordinator - 15 mins	12.00	12.00	\$ 12.00	<input checked="" type="checkbox"/>	Yes	Milestone	Actions

Multiple Items within an Event

Some items in the Charge Master are grouped together rather than individual items. After adding the event to the protocol and linking it to the Charge Master, Study Teams will need to select the individual items within the group that need to be included in the protocol.

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Within the Financials Console, Procedure Details page, Click the Items hyperlink next to the event.

Events + Add Events

Code	Additional ID	Description	Retail Cost	Research Cost	Negotiated Cost	Indirect	Inflation	Charge Type	
HE		Hematology (Items)	0.00	0.00	\$ 0.00	<input checked="" type="checkbox"/>	Yes	Milestone	Actions

In the Pop-up, select the items that need to be included in this Event. Then click Submit.

Browse Results ?

Hematology

Item Code	Description	Budget Only?	Retired?	Select?
85007	Blood count, blood smear, microscopic with manual differential WBC count	N	N	<input checked="" type="checkbox"/>
85049	Blood count; platelet, automated	N	N	<input type="checkbox"/>
85060	Blood smear, peripheral interpretation	N	N	<input type="checkbox"/>
85097	Bone marrow, smear interpretation	N	N	<input type="checkbox"/>
85025	CBC, and automated differential WC	N	N	<input checked="" type="checkbox"/>
85027	CBC, automated	N	N	<input type="checkbox"/>
85347	Coagulation time; activated	N	N	<input type="checkbox"/>
85380	Fibrin degradation products, D-dimer, ultrasensitive	N	N	<input type="checkbox"/>
85384	Fibrinogen; activity	N	N	<input type="checkbox"/>
85390	Fibrinolysins or coagulopathy screen, interpretation and report	N	N	<input type="checkbox"/>

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The items need to be marked as “Roll-Up Item Charges” as both events will occur and need to be billed for. Click save, then close.

CBC

Details

Protocol Number: CAR012 V1
 Sponsor: V.Wave, Ltd
 Cost: Retail 55.00, Research 20.83, Negotiated 20.83
 SOC Modifier: Q1

Events + Add Events

Code	Additional ID	Description	Retail Cost	Research Cost	Negotiated Cost	Indirect	Inflation	Charge Type	
HE		Hematology (Items)	55.00	20.83	20.83	Yes	Yes		Actions

Items

Items: Hematology

Roll Up Item Charges: Yes No

Item Code	Description	Retail Cost	Research Cost	Negotiated Cost	Indirect	
85007	Blood count, blood smear, microscopic with manual differential WBC count	16.00	9.36	\$ 9.36	<input checked="" type="checkbox"/>	Actions
85025	CBC, and automated differential WC	39.00	11.47	\$ 11.47	<input checked="" type="checkbox"/>	Actions

Schedules

Treatment: Screening, Q1

Footnotes