Financial Information and Instructions for Matriculated SMD Graduate Students

Graduate students are billed at the beginning of each semester for which they are registered. Billing dates are dependent on registration processing, but are generally during September, January and May.

Students with an outstanding balance (other than tuition which has confirmed anticipated coverage, i.e. an employee tuition benefit) from a prior semester will not be permitted to register until the prior balance is paid. Masters and Non-Matriculated Students’ bills must be paid in full by the last day of the drop/add period. Failure to comply will result in the immediate de-registration for that term.

REQUIRED FORMS
- Student Payment Agreement: All students must submit a completed and signed Graduate Student Financial Form before registration can be processed.
- Health Options Selection: Full-time graduate students must file an online HEALTH OPTIONS SELECTION once each academic year, usually at the beginning of the fall term. The UHS website is: www.rochester.edu/uhs.
- Privacy/Confidentiality Form: FERPA laws dictate that we must have your written permission to discuss your student account with anyone else. Forms are available in the Student Services Center.

PAYMENT OF TUITION AND FEES
A Schedule of Charges is available on this website. Checks should be made payable to the UNIVERSITY OF ROCHESTER and submitted with the appropriate Student Payment Agreement form at the time of registration. Checks are the only form of payment now accepted by mail or in person in the Bursar’s Office. Online payments can be made by e-check on student’s BlackBoard homepage. If you would prefer to pay with cash, payment can ONLY be made at the SMH Cashiers Office.

If you wish to pay by WIRE TRANSFER (ACH), please call the Bursar’s Office for instructions. Payments wired to the University must be initiated in sufficient time to allow posting to the student’s account prior to any payment due date. Late fees that result from late transfers will not usually be waived.

FINANCIAL AID
Anticipated financial aid may be deducted from the amount due the University only if a copy of confirmation of the aid award amount and source has been submitted to the Financial Aid Office. Questions regarding anticipated credits should be directed to the SMD Bursar's Office (x54672). For questions concerning financial aid, please contact the Financial Aid Office at 585-275-4523, or email finaid@urmc.rochester.edu.

THIRD PARTY BILLING
If your bill is to be paid by a third party that must be billed directly, you must attach a note to your Bursar’s Statement giving the complete billing address. You are still responsible for paying the bill on time; third party payments received after the bill is paid will subsequently be refunded to you. Any exceptions to this policy must be cleared in advance with Peg Ehmann, Bursar (G-7644D).

EMPLOYER REIMBURSEMENT PLAN - Available for Fall & Spring Terms Only -
If your employer has agreed to reimburse you at the completion of the term, please attach documentation from your employer to the Bursar's Statement, and add the $40 administrative fee to your total due. Your $40 check MUST be attached with the appropriate Student Payment Agreement form. You will be billed in September with payment due in January or billed in February with payment due in May - students
anticipating graduation must pay term bill by April 15, thus satisfying your financial commitment prior to graduation.

**TUITION REIMBURSEMENT UR EMPLOYEES** - University of Rochester employees should note that dropping, withdrawing from or failing a course will result in financial responsibility. Be sure to inform the HR Benefits Office if you make ANY changes to your courses. Tuition benefits information for U of R employees can be obtained through the Benefits Office.

Please note: Most UR tuition benefits are now less than 100% coverage. The remaining percentage is due immediately following the first bill of each term.

Students receiving tuition benefits from other companies or organizations should confirm their responsibilities.