### **HSEEP (L-146)**

No. of Openings: 35 Clinton County 2.5 Days

APRIL 5-7, 2017

ANNOUNCED: FEBRUARY 3, 2017

#### HOMELAND SECURITY EXERCISE AND EVALUATION PROGRAM

#### **Description:**

This course is an **intermediate-level** training course incorporating exercise guidance and best practices from the HSEEP Volumes and HSEEP Toolkit.

#### **Course Curriculum Structure and Topics:**

**Module 1:** Introduction - purpose, background and scope of the HSEEP Training Course.

**Module 2**: Exercise Program Management - fundamentals and providing the foundations to manage a self-sustaining HSEEP.

**Module 3**: Design and Development - conceptual and logistical differences between the design and development discussion based and operations-based HSEEP exercises.

**Module 4:** Conduct - successfully executing discussion and operations-based HSEEP exercises.

**Module 5:** Evaluation discussion - Evaluation of operations-based HSEEP exercises to identify areas for improvement

**Module 6:** Improvement Planning – How to develop and implement Improvement Plans to increase preparedness.

Module 7: Activity Guide

Module 8: Justification Reference Guide

#### Cost:

There is no fee for the course. Food, lodging & transportation costs are the responsibility of the participant.

#### Who Should Attend?

Individuals involved in exercise programs and/or exercise design, development, conduct, control, evaluation, and improvement planning.

#### Completion:

Participants who achieve a passing score on the exam will receive a Certificate of Completion for the course.

**Location:** Clinton County Mental Health Auditorium

130 Arizona Avenue Plattsburgh, NY 12903

**Time:** 8:00 a.m. – 4:00 p.m.

#### Prerequisite:

Because the HSEEP Training Course is an intermediate-level course, participants must have a basic understanding of exercise design and HSEEP terminology. Therefore, participants are required to complete Independent Study (IS)-120.A, *An Introduction to Exercises*. The IS-120. A course should take approximately 4-6 hours to complete. This course can be found at http://training.fema.gov/EMIWeb/IS/is120a.asp

## <u>Please Fax the IS-120.A completion to 518-322-4987 or e-mail OEM.Training@dhses.ny.gov</u>

Additionally, because the course will briefly cover other preparedness initiatives, we recommend students complete the following IS courses to enhance the learning experience:

- IS-130, Exercise Evaluation & Improvement Planning
- IS-700.A, NIMS, An Introduction,
- IS-800.B, NRF, An Introduction,

Registration: Please use this course code to search for class in SLMS: 28-17-1290-01-01-46-17004

The Statewide Learning Management System (SLMS) will be used for course registration <a href="https://nyslearn.ny.gov/index.html">https://nyslearn.ny.gov/index.html</a> if you already have an account within SLMS please choose SLMS Login, if you are new to the system please choose First Time Logging. Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System <a href="http://www.dhses.ny.gov/training/slms/SLMS\_ExternalUserRegistration.pdf">http://www.dhses.ny.gov/training/slms/SLMS\_ExternalUserRegistration.pdf</a>

Registration Deadline: March 21, 2017

# TRAINING NOTICE

Contact: NYS Office of Emergency Management - Training & Exercises at (518) 292-2351 or OEM.training@dhses.ny.gov