


Lesson Seven – RSS Paperwork

SNS Learning Team
February 21, 2019

Learning Objectives


- At the end of this lesson, participants will be able to:
 - List key RSS forms and paperwork
 - Describe how RSS forms and paperwork are used within the warehouse



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Potential RSS Response Paperwork

• Receiving document register	• Advanced Shipping Notice
• Bill of lading (BOL)	• DEA form 222
• Containerized product checklist	• DSNS Form 1237A
• SNS delivery and transfer of title form	• Putaway lists
• Expired, Not Relabeled (ENR) letter	• Pick lists
	• Packing list
	• Cross Docking Tool



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Cross Docking Tool Operational Concept

- Trucks arrive at state delivery site with detailed packing list
- Packing List copied - One to Inventory Management – One used at dock
- Two cross docking checklists prepared prior to event
 - One for use if containerized product arrives at delivery site
 - One for use if only palletized product arrives at delivery site. POD Name, route and # of pallets being shipped already determined. This is shown in black on the worksheet
 - Orders sequenced in the correct order for shipment
 - Separate entry for each pallet of product a site will be shipped

Cross Docking Tool Operational Concept


- Cross docking
 - Product rolls off truck, pallets are assigned to a customer IAW the worksheet and moved to correct truck or staging area
 - Item name, lot #, Ex date, Qty, unit of use and whether it is a container or pallet are written in as the container or pallets comes off the truck. This is shown in Blue on the worksheet.
 - As each worksheet is completed, it is sent to Inventory Management so product can be decremented from the inventory management system
 - Not all pallets or Doxy or Cipro have 96 cases. Most do, but some do not, so we need to account for this

Cross Docking Worksheet
(Worksheet 1 of 13)

Location Site	Route	Item Description	Lot	Ex Date	Qty	Unit of Use or Pallet	Customer #
Jackson, HI	One	Cipro 500mg, #52 100 vials/ bottle	36284	201702	24	CS	PRUC
Waco, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Heart, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Dodger, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Dodger, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Dodger, HI	One	Cipro 500mg, #52 100 vials/ bottle	36284	201702	24	CS	PRUC
Drewt, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Frankie, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Edman, HI	One	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC
Calhoun, HI	Two	Bony 500mg tablets, #52 100 vials/ bottle	36284	PR070	24	CS	PRUC



Cross Docked by: RCM BLSchyns Date / Time: Dec 25, 2018 4:48 PM

Shall we play a game?



TurningPoint PowerPoint Polling Anywhere Polling Self-Paced Testing

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Questions?
