



Western Region Healthcare Emergency Preparedness Business Meeting WNY All – Partners

Date: September 12, 2018	Time: 0830 - 1500	Location: Erie County Fire Training Center , 3359 Broadway Blvd. Cheektowaga, NY 14227
Purpose: HEPC Coalition Planning and Sharing		Facilitator: Johnny L. Tolbert

Topic	Time	Intended Outcome(s)
1. Registration	0830	N/A
2. Webinar activated	0855	<ul style="list-style-type: none"> • Welcome New Partners
3. HPP Deliverable 7 – Coalition Surge Test Exercise Briefing – <i>Pat Anders</i>	900 - 1100	<ul style="list-style-type: none"> • Review CST Exercise (1.5 – 2.0 hrs)
4. Regional Training Center Report – <i>Anne D’Angelo, Eileen Spezio</i>	1100 - 1115	<ul style="list-style-type: none"> • Review training activities in the WNY region
5. WR NYSDOH Epidemiologist Update – <i>Christina Hildago</i>	1115 - 1130	<ul style="list-style-type: none"> • Epidemiology updates for WNY
6. Hospital Workgroup Reports – <i>NYSDOH, Workgroup Leaders</i> <ol style="list-style-type: none"> a. Pediatric Disaster Preparedness – Jeff Abbott b. Extended IT Down-time – Patrick Byrne (TBD) c. Mass Casualty Surge – Johnny Tolbert d. HEPC Subregion Planning – Tracy Chalmers e. Statewide Workgroups – Shaun Sharp 	1130 - 1200	<ul style="list-style-type: none"> • Provide coalition partners information on work group focus and activities. Participants should reach out to leaders if there is any interest in joining.
7. Lunch – Panera Boxed Lunch Provided for registered attendees	1200 - 1230	<ul style="list-style-type: none"> • Updates on WRO NYSDOH Activities
8. WNY Healthcare Emergency Preparedness Coalition – <i>NYSDOH</i> <ol style="list-style-type: none"> a. Review/Approval of Meeting Minutes (All-Partners Meeting 6/14) b. Sub-region / Area Meetings <ol style="list-style-type: none"> i. Agenda Focus - HVA, Discussion regarding sustainability and area specific meeting agenda, Area meeting facilitator to be selected ii. Southern – October 12 (Cattaraugus County Dept Health) iii. Urban – October 19 (Catholic Health System) iv. Northern – October 26 (Wyoming County) c. Sub-Region Area Meetings <ol style="list-style-type: none"> v. Southern – February 1 (Westfield Memorial Hospital) vi. Urban – February 8 (Catholic Health System) vii. Northern – February 15 (DeGraff Memorial Hospital) d. All-Partners Meeting – March 13 (Cheektowaga) 	1230 - 1300	<ul style="list-style-type: none"> • Review and Approve Meeting minutes • Determine Area Meeting Facilitators • Review Meeting schedule for 2018 - 2019



e. Combined Area Meeting or Area Meetings – May TBD f. Combined All-Partners – June (Batavia- TBD) g. WR Core HEPC Report - <i>NYSDOH</i>		
9. Chempack Exercise Review a. County Report outs i. Erie (10 – 15 min) ii. Orleans / Genesee / Wyoming (10 – 15 min) iii. Cattaragus / Allegany (10 – 15 min) iv. Niagara (10 – 15 min) b. Regional Lessons Learned c. Best Practices i. 2017-2018 Workgroup products (5 min) ii. Products from June 2018 Exercise	1300 - 1430	<ul style="list-style-type: none"> • Co-presentation for each exercise should be prepared jointly with County LHD, EM, and participating hospitals.
10. Exercise Review a. UB Active Shooter Drill recap – (ECMC, Kaleida Health) b. Other Exercises	1430 - 1500	<ul style="list-style-type: none"> • Discuss lessons learned from UB Exercise • Partners provide exercise activities with their facility
11. Adjournment	1500	N/A

Notes: _____

Next Steps	My Responsibilities & Dates They Are Due By
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____

Next Meeting Date & Time: Wednesday, March 13th, 2019 – Erie County Fire Training Center 3359 Broadway Blvd. Cheektowaga, NY 14227