Background:
eFINDS is a tracking system/application on the Health Commerce System (HCS) that should be used by a healthcare facility in the event of an emergent, urgent or planned evacuation. The application captures minimal amounts of data and allows facilities to track the patient/resident movement to other facilities, facility types or temporary shelters.

Purpose of Training:
It is critical that all facilities ensure an adequate number of staff trained in the use of the eFINDS system and equipment. The goal of this training is to develop a cadre of eFINDS trainers from each healthcare facility. Facility Trainers should conduct at least one live facility based training during BP4 in order to ensure a 24/7/365 eFINDS capability commensurate with facility size (HPP Deliverable #9).

Target Audience:
Staff person(s) who will be responsible for conducting eFINDS Facility-Based Training (HPP Deliverable #9)

Prerequisites:
Prior to attending this training participants must meet the following pre-requisites:
• A current and active Health Commerce System (HCS) account. If you have a Health Commerce Account, it must be active (you have accessed Commerce within the past six months).
• Assigned an eFINDS role in the Communications Directory as an eFINDS Reporting Administrator by your HPN Coordinator.
• Completion of the CTI-500 eFINDS webinar course (found on LMS) or have viewed the recording of the course and/or possess a working knowledge of eFINDS.

Required Equipment/Supplies:
• NYSDOH issued eFINDS Scanner
• 9 unused eFINDS training/demo barcodes per workstation
• Laptop if training is NOT in computer lab
• eFINDS Quick Reference Card
• Copy of the training slides (emailed to registrants 1 week prior to session)

Upcoming Training Dates:
• June 28, 2016 @ 9:00am – 3:00pm
  Oswego Hospital
  110 West Sixth Street
  Oswego, NY 13126
  Computer Training Room, 4th Floor of Building 1910

Registration:
Please click https://www.nylearnsp.com
Search Course Catalog for RTC-eFINDS-TTT to register for training.

Questions Regarding NYSDOH Learning Management System (LMS):
Direct questions to edlearn@health.ny.gov
eFINDS Technical Questions/Issues:
Direct questions to hcsoutreach@health.ny.gov
eFINDS General Questions/Assistance:
Direct questions to efinds@health.ny.gov

Questions Regarding Training:
• FL Regional Training Center – Anne D’Angelo
  Phone: (585) 758-7640
  anne_dangelo@urmc.rochester.edu

eFINDS Resource Materials:
• https://commerce.health.state.ny.us
  (Documents > Hospital > Preparedness > E-FINDS)
• wrhepc.urmc.edu - eFINDS