



### HSEEP (L-146)

**NO. OF OPENINGS: 35**

**ERIE COUNTY**

**3 DAYS**

**MAY 24 – 26, 2016**

**ANNOUNCED: MARCH 4, 2016**

#### HOMELAND SECURITY EXERCISE AND EVALUATION PROGRAM

**Description:**

This course is an **intermediate-level** training course incorporating exercise guidance and best practices from the HSEEP Volumes and HSEEP Toolkit.

**Course Curriculum Structure and Topics:**

**Module 1:** Introduction - purpose, background and scope of the HSEEP Training Course.

**Module 2:** Exercise Program Management - fundamentals and providing the foundations to manage a self-sustaining HSEEP.

**Module 3:** Design and Development - conceptual and logistical differences between the design and development discussion based and operations-based HSEEP exercises.

**Module 4:** Conduct - successfully executing discussion and operations-based HSEEP exercises.

**Module 5:** Evaluation discussion - Evaluation of operations-based HSEEP exercises to identify areas for improvement

**Module 6:** Improvement Planning – How to develop and implement Improvement Plans to increase preparedness.

**Module 7:** Activity Guide

**Module 8:** Justification Reference Guide

**Cost:**

There is no fee for the course. Food, lodging & transportation costs are the responsibility of the participant.

**Who Should Attend?**

Individuals involved in exercise programs and/or exercise design, development, conduct, control, evaluation, and improvement planning.

**Completion:**

Participants who achieve a passing score on the exam will receive a Certificate of Completion for the course.

**Location:** Erie County Fire Training and Operations  
3359 Broadway  
Cheektowaga, NY 14227

**Time:** 8:30 a.m. – 4:30 p.m.

**Prerequisite:**

Because the HSEEP Training Course is an intermediate-level course, participants must have a basic understanding of exercise design and HSEEP terminology. Therefore, participants are required to complete Independent Study (IS)-120.A, *An Introduction to Exercises*. The IS-120.A course should take approximately 4-6 hours to complete. This course can be found at <http://training.fema.gov/EMIWeb/IS/is120a.asp>

**Please Fax the IS-120.A completion to 518-322-4987 or e-mail [OEM.Training@dhses.ny.gov](mailto:OEM.Training@dhses.ny.gov)**

The training course will briefly cover other DHS initiatives. As such, participants are recommended to complete the following IS courses: IS-700.A, *NIMS, An Introduction*, IS-800.B, *NRF, An Introduction*, to enhance the learning experience.

**Registration: Please use this course code to search for class in SLMS: 28-17-1290-01-01-46-16003**

The Statewide Learning Management System (SLMS) will be used for course registration <https://nyslearn.ny.gov/index.html> **if you already have an account within SLMS please choose SLMS Login, if you are new to the system please choose First Time Logging.**

Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System

[http://www.dhses.ny.gov/training/slms/SLMS\\_ExternalUserRegistration.pdf](http://www.dhses.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf)

**Registration Deadline: May 10, 2016**

# TRAINING NOTICE

**Contact:** NYS Office of Emergency Management - Training & Exercises at (518) 292-2351 or [OEM.training@dhses.ny.gov](mailto:OEM.training@dhses.ny.gov)