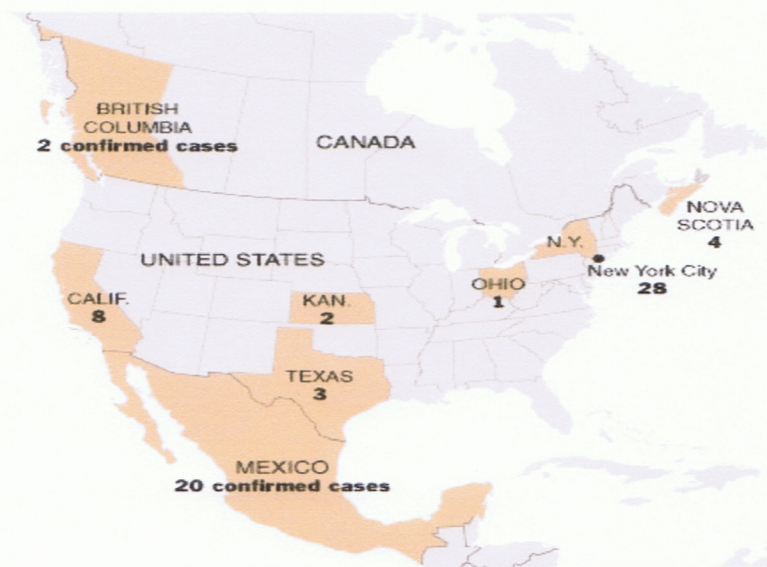


# ROME MEMORIAL HOSPITAL SWINE FLU APRIL 2009



**OPERATIONAL PERIOD 1  
09:00 APRIL 27, 2009  
TO  
09:00 APRIL 28, 2009**



## HICS 202 – INCIDENT OBJECTIVES

1. INCIDENT NAME	<b>SWINE FLU 2009</b>	2. DATE PREPARED	4/27/09	3. TIME PREPARED	09:00
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4. OPERATIONAL PERIOD DATE/TIME 09:00 – 09:00 (4/28/09)

## 5. GENERAL COMMAND AND CONTROL OBJECTIVES FOR THE INCIDENT (INCLUDING ALTERNATIVES)

- 1) PROVIDE ACCURATE PRESS RELEASE TO NEWS MEDIA BEFORE 12:00.
- 2) PROVIDE EFFECTIVE STAFF INFORMATION WITHIN 6 HOURS.
- 3) PROVIDE EFFECTIVE MEDICAL STAFF INFORMATION WITHIN 6 HOURS.
- 4) TRAIN PATIENT REGISTRATION STAFF ON APPROPRIATE INITIAL TRIAGE STEPS.
- 5) TRAIN EMERGENCY DEPARTMENT STAFF ON APPROPRIATE TRIAGE AND TREATMENT PROTOCOLS

6. WEATHER / ENVIRONMENTAL IMPLICATIONS FOR PERIOD (include as appropriate: forecast, wind speed/direction, daylight)  
**NO AVDERSE WEATHER EFFECTS FOR THIS PERIOD.**

## 7. GENERAL SAFETY / STAFF MESSAGES TO BE GIVEN

(Examples: Personal Protective Equipment (PPE), Precautions, Case Definitions (refer to HICS 261 Incident Action Plan Safety Analysis))

- 1) STAFF MUST PRACTICE PROPER HAND HYGIENE.
- 2) STAFF MUST USE SURGICAL MASK OR N95.
- 3) WATCH FELLOW EMPLOYEES FOR SIGNS AND SYMPTOMS OF THE FLU.
- 4) FULL PPE NECESSARY FOR SUSPECTED PATIENTS WITH SWINE FLU

## 8. ATTACHMENTS (mark if attached)

- |                                                                             |                                                                         |                                       |
|-----------------------------------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Organization Assignment List - HICS 203 | <input type="checkbox"/> Medical Plan - HICS 206                        | <input type="checkbox"/> Traffic Plan |
| <input type="checkbox"/> Branch Assignment List - HICS 204                  | <input type="checkbox"/> Facility System Status Report – HICS 251       | <input type="checkbox"/> Incident Map |
| <input type="checkbox"/> Incident Communications Plan - HICS 205            | <input type="checkbox"/> Incident Action Plan Safety Analysis –HICS 261 | <input type="checkbox"/> Other _____  |

9. PREPARED BY (PLANNING SECTION CHIEF): A. CHRYSLER

10. APPROVED BY (INCIDENT COMMANDER): A. CHRYSLER

11. FACILITY NAME ROME MEMORIAL HOSPITAL



12. SUMMARY OF CURRENT ACTIONS
1. NYS DOH has confirmed 8 cases of Swine Flu in NYC on 4/26/09.
2. HPN Alert #2 issued prior to 08:00 on 4/27/09. RMH activated Medical Alert Phase 1 at approximately 09:00.
3. A. Chrysler IC, lead initial situation briefing and facilitated IAP creation.
4. Staff communications and interim training will be the priority for the first operational period





# ROME MEMORIAL HOSPITAL

## HICS 203 – ORGANIZATION ASSIGNMENT LIST

FIRST ACTIONS FORM  
TO BE USED BY THE IC/UC DURING  
INITIAL MEDICAL ALERT PHASE I OR II

<b>1. INCIDENT NAME</b> SWINE FLU 2009	<b>2. DATE PREPARED</b> April 27, 2009	<b>3. TIME PREPARED</b> 09:00	<b>4. OPERATIONAL PERIOD DATE/TIME</b> 09:00-09:00 4-28-2009
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<b>POSITION</b>	<b>NAME</b>	<b>CONTACT #</b>
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### 5. Incident Commander and Staff

Incident Commander	ALLAN CHRYSLER	
Public Information Officer	CASSIE WINTER	
Liaison Officer	ALLAN CHRYSLER	
Safety Officer		
Medical Specialist	DONNA ZITO	

### 6. Operations Section

Chief	LEANNA GRACE	
Staging Manager		
Medical Care Branch		
Infrastructure Branch		
Security Branch		
Business Continuity Branch		
HazMat Branch		
Other Branch:		

### 7. Planning Section

Chief	ALLAN CHRYSLER	
Resources Unit		
Situation Unit		

### 8. Logistics Section

Chief	GINA HAMLIN	
Service Branch		
Support Branch		
Other Branch:		

### 9. Finance/Administration Section

Chief		
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### 10. Agency Representative (in Hospital Command Center)

<b>PRESIDENT / CEO RMH</b>	DARLENE BURNS
<b>SR. V.P. / COO</b>	BASIL ARIGLIO

### 11. Hospital Representative (in External EOC)

External Location	

### 12. PREPARED BY (RESOURCES UNIT LEADER) A. CHRYSLER - PSC

### 13. FACILITY NAME ROME MEMORIAL HOSPITAL