

**Birth Certificate Worksheet**

Please complete all information (type or print). Any Questions, call Birth Data at: 341-6837

<b>Mother</b>			
Mother's Name: <i>First</i>	<i>Middle</i>	<i>Maiden Last Name</i>	<i>Current Last Name</i>
Social Security Number		Mother's Date of Birth / /	Highest Grade Completed
City of Birth	State of Birth	If not USA, City and Country of Birth	
Hispanic Origin: <input type="checkbox"/> No <input type="checkbox"/> Yes   If Yes, Specify:			
Race:			
Residence Address: _____ <small>circle one</small> County: _____ City Town, or Village: _____ State: _____ Zip Code: _____ Phone Number: _____			
Mailing Address (if different): _____			
Employed While Pregnant: <input type="checkbox"/> Yes <input type="checkbox"/> No	Current / Most Recent Occupation		Kind of Business / Industry
Name of Company: _____	Address: _____		
City: _____	State: _____	Zip Code: _____	
Month & Year of First Birth: _____ / _____		Month & Year of Last Birth Before This one: _____ / _____	
<b>Father</b>			
Father's Name: <i>First</i>	<i>Middle</i>	<i>Last Name</i>	<i>Suffix</i>
Social Security Number		Father's Date of Birth / /	Highest Grade Completed
City of Birth	State of Birth	If not USA, City and Country of Birth	
Hispanic Origin: <input type="checkbox"/> No <input type="checkbox"/> Yes   If Yes, Specify:			
Race:			
Residence Address: <input type="checkbox"/> Check if father's residence address is the same as mother's, otherwise enter below. Street: _____ County: _____ City, Town, or Village: _____ State: _____ Zip Code: _____ Phone Number: _____			
Current / Most Recent Occupation		Kind of Business / Industry	
Name of Company: _____		Address: _____	
City: _____		State: _____	Zip Code: _____

**Highland Hospital**

1000 South Avenue   Rochester, New York 14620   Phone: (585) 473-2200

# THE MOST IMPORTANT DOCUMENT IN THE LIFE OF YOUR BABY

Your child's birth certificate is a very important document which provides proof of identity, age and nationality. From childhood through adulthood, information on the birth certificate will be needed for many important events such as: entrance to school; obtaining a work permit, driver's license or marriage license; entrance in the Armed Forces; employment; collection of Social Security and retirement benefits; and for a passport to travel in foreign lands.

Information on your baby's birth certificate also provides physicians and medical scientists with the facts about your child's health which may be useful in developing new maternal and child care programs for New York State.

Because the birth certificate is such an important document—both to you and your child—great care must be taken to make certain that it is correct in every detail. By completing the information on the back of this form and returning it to your physician or hospital, you can help us assure the accuracy of your baby's birth certificate.

Information on this form will be used to prepare the official birth certificate which is filed with the local Registrar of Vital Statistics of the city, town or incorporated village where the birth occurred and with the New York State Department of Health. When the filing process is completed, you will receive a certified copy of your child's birth certificate. Copies of your baby's birth certificate may be obtained from your local registrar or the New York State Department of Health, Empire State Plaza, Albany, New York 12237-0023.

Please read all of the instructions and guidelines on this form. If you have a question, please contact your local registrar or the New York State Department of Health.

## ESTABLISHING PATERNITY

### MARRIED MOTHER

In New York State there is a legal presumption that a child is the legitimate offspring of the mother and the mother's husband. The husband's name should be entered as father of the child on the birth certificate if at the time of birth the mother is: a) Married or separated; b) Divorced, if the divorce was granted after conception; c) Widowed, if widowed after conception.

New York State Public Health Law, Section 4135.2 requires a determination of parentage by a court of competent jurisdiction to name someone other than the mother's husband as father of the child on the birth certificate. If a court determination cannot be obtained until after the birth certificate is filed, the State Health Department will prepare a new birth certificate upon receipt of a determination of parentage from the court.

### UNMARRIED MOTHER

If the mother has never been married, a notarized paternity affidavit (Form DOH-2739 or its equivalent) signed by both the mother and the putative father is required to enter the putative father's name as father of the child on the birth certificate. A properly completed paternity affidavit is also required if, at the time of birth, the mother is unmarried and was divorced or widowed before conception. Paternity affidavits are available at your hospital.

If a paternity affidavit cannot be completed before the birth certificate is filed, the certificate must be filed with the father's name left blank. It may be added later by filing a notarized paternity affidavit (Form DOH-1927 or its equivalent) with the State Health Department. Form DOH-1927 is available from your local registrar of vital statistics or the State Health Department.

**PLEASE DIRECT ALL CORRESPONDENCE CONCERNING COURT DETERMINATION OF PARENTAGE AND PATERNITY AFFIDAVITS TO: BIRTH AMENDMENTS UNIT, VITAL RECORDS SECTION, NEW YORK STATE DEPT. OF HEALTH, 733 BROADWAY, ALBANY, NY 12237-0023**

## CHILD'S SURNAME

### MARRIED COUPLE

A married couple may select any surname for their child. They may choose the traditional paternal surname, the maternal surname, the maternal maiden name, a combination of paternal and maternal surnames (hyphenated or otherwise), a name derived from ethnic custom, a name unrelated to the parents, etc.

If there is a disagreement between the parents that cannot be resolved within the 5-day filing requirement, we recommend that you enter the husband's surname as the surname of the child. Advise the parents that they may change the child's name by court order.

If illegitimacy is alleged the mother may select the child's surname unless the husband objects. If the husband objects, enter his surname. The final choice of surname will be determined after the court rules on the child's paternity.

### UNMARRIED MOTHER

The mother may select any surname that she wants for the child. She may even choose the name of the putative father regardless of whether or not he has signed a paternity affidavit.