

Requesting an Article through Miner Library's Interlibrary Loan and Digitization Services

1. You have found an article in PubMed@UR and click  or

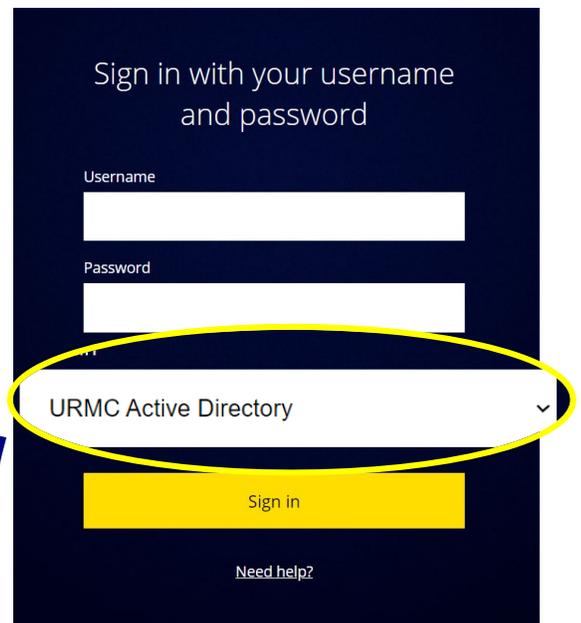
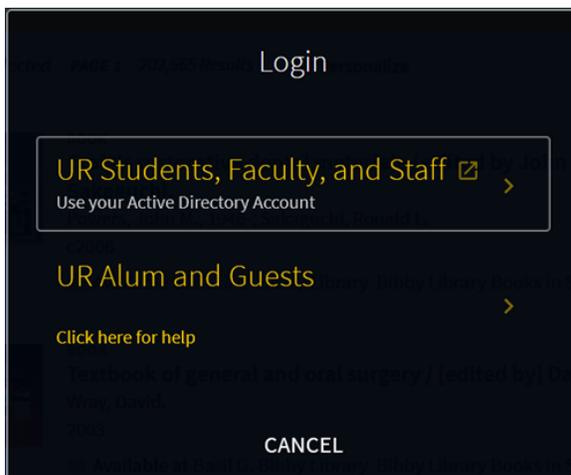
 button which links you to DiscoverUR, the library's online catalog.

2. You don't see any options to access the article in full-text, such as "Download Now" or "Available Online." You can still get the article through Miner's Interlibrary Loan and Digitization Services.

3. On the gold bar in the article record, click on **My Account** to get the login box.



4. Choose UR Students, Faculty, and Staff. Then log in using your Active Directory (AD) credentials (the username and password that you use to log in to your URM email).



Be sure to select **URMC Active Directory** under **Domain**.

5. Select Interlibrary Loan - Miner/URMC

The screenshot shows a library catalog record for the article "Complications After Dental Sedation: A Myotonic Mystery Case Report" by Karamlou. The record includes the journal title "Anesthesia Progress", ISSN 0003-3006, and volume/issue information (Vol.69(4), p.26-31). A "Check for available services" button is visible. On the left, a navigation menu lists "TOP", "MANAGE YOUR I...", and "HOW TO GET IT". Under "HOW TO GET IT", three options are listed: "Interlibrary Loan - Miner/URMC", "Interlibrary Loan - River Campus Libraries/RCL", and "Interlibrary Loan - Sibley/ESM". The "Interlibrary Loan - Miner/URMC" option is circled in yellow, and a blue arrow points to it from the right.

6. You may need to log in again with your AD credentials to access ILLiad, the resource sharing management software used by Miner Library to process interlibrary loan and digitization requests.

7. Once logged in to ILLiad, an ILLiad request form will open. The fields should have auto-populated with the pertinent information to request the article.

8. Check the information to verify it is correct, add any missing information. (If you do not have required information, put N/A or "unknown" in the field).

9. Scroll to the bottom of the form and click the Submit Request button.

The screenshot shows the "Article Request" form in ILLiad. The form contains the following fields and values:

- Journal Title (required): Anesthesia progress
- Article Title (required): Complication after dental sedation
- Article Author (required): Karamlou, M
- Volume (required): 69
- Issue Number (required): 4
- Month: (empty)
- Year (required): 2022
- Inclusive Pages (required): 26-31
- ISSN (International Standard Serial Number): 0003-3006
- PMID (PubMed Reference Number): 36534775
- Notes: (empty)

At the bottom of the form, there is a "Submit Request" button circled in yellow, with a blue arrow pointing to it from the left. Below the button is a link for "Return to Main Menu".

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Site Map

Receiving your Article

1. All articles are delivered as a PDF to your ILLiad account.
2. You will be notified via email when a PDF has been delivered. There will be an ILLiad log in link in the email.
3. It generally takes 1 - 2 business days to fill an article request. However, many requests are filled sooner.
4. Request statuses are available online in your ILLiad account.
5. To retrieve an article, from the ILLiad **Main Menu** web page, click the **View Button** for the article under **Electronically Received Articles**. You can also check the status of other interlibrary loan and digitization requests under **Outstanding Requests**.

The screenshot displays the ILLiad web interface. At the top, there is a header for the University of Rochester Medical Center, Edward G. Miner Library, with contact information for Interlibrary Loan & Digitization Services. Below this is the ILLiad logo and a navigation bar with links for Main Menu, New Requests, History, Search, Profile, and Logoff. There are also indicators for URGENT Patient Care Requests and New ILLiad Pages.

The main content area is divided into three sections:

- Electronically Received Articles:** This section contains one article titled "Journal for healthcare quality : official publication of the National Association for Healthcare Quality: Team-Based Care for Cancer Survivors With Comorbidities: A Systematic Review." by Doose M, Verhoeven D, Sanchez JI, Livinski AA, Mollica M. The article is marked as "Delivered Electronically to Customer". A red box highlights the "View" button, with a blue arrow pointing to it.
- Checked Out Items:** This section contains one item titled "Qualitative research : a guide to design and implementation" by Merriam, Sharan B., author. The item is marked as "Checked Out to Customer" with a due date of 3/30/2023. There are "Renew" and "Actions" buttons.
- Outstanding Requests:** This section contains one request titled "Journal of psychosocial oncology: Caring for patients with brain tumors compared to patients with non-brain tumors: Experiences and ne" by Heckel M, Hoser B, Stiel S. The request is marked as "Awaiting Request Processing". A red box highlights this status, with a blue arrow pointing to it.

At the bottom of the page, there is a footer with the text: "Powered by ILLiad © 2022 Atlas Systems, Inc. All Rights Reserved. Site Map".