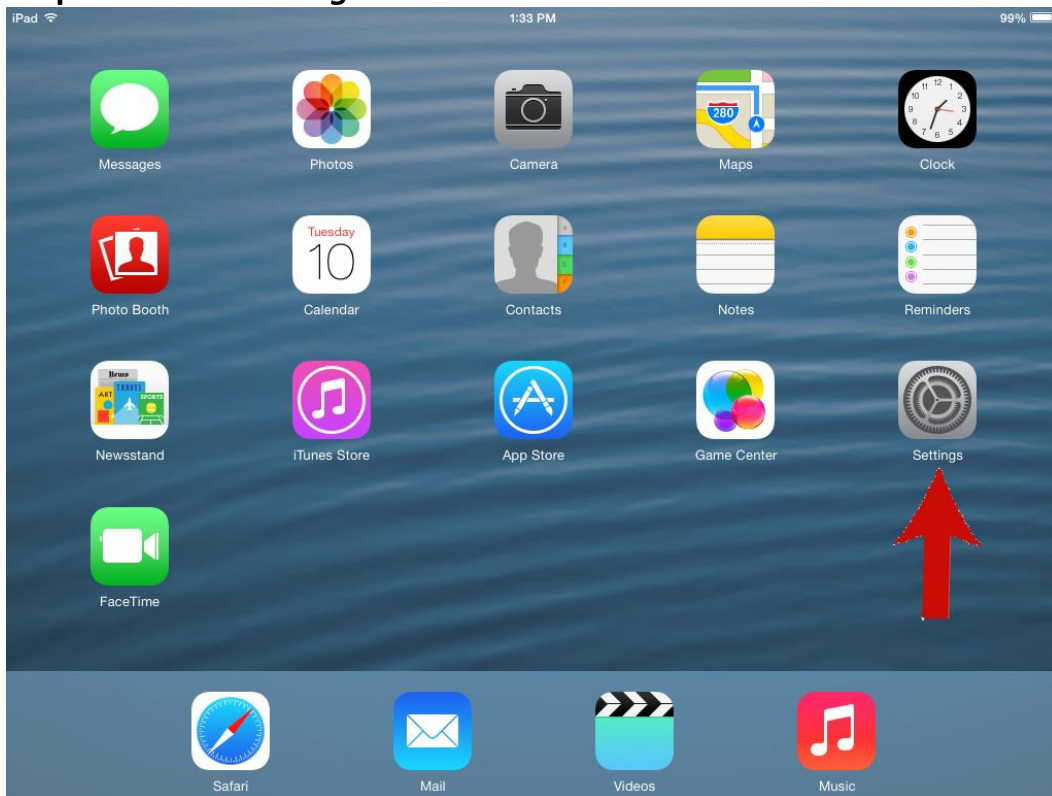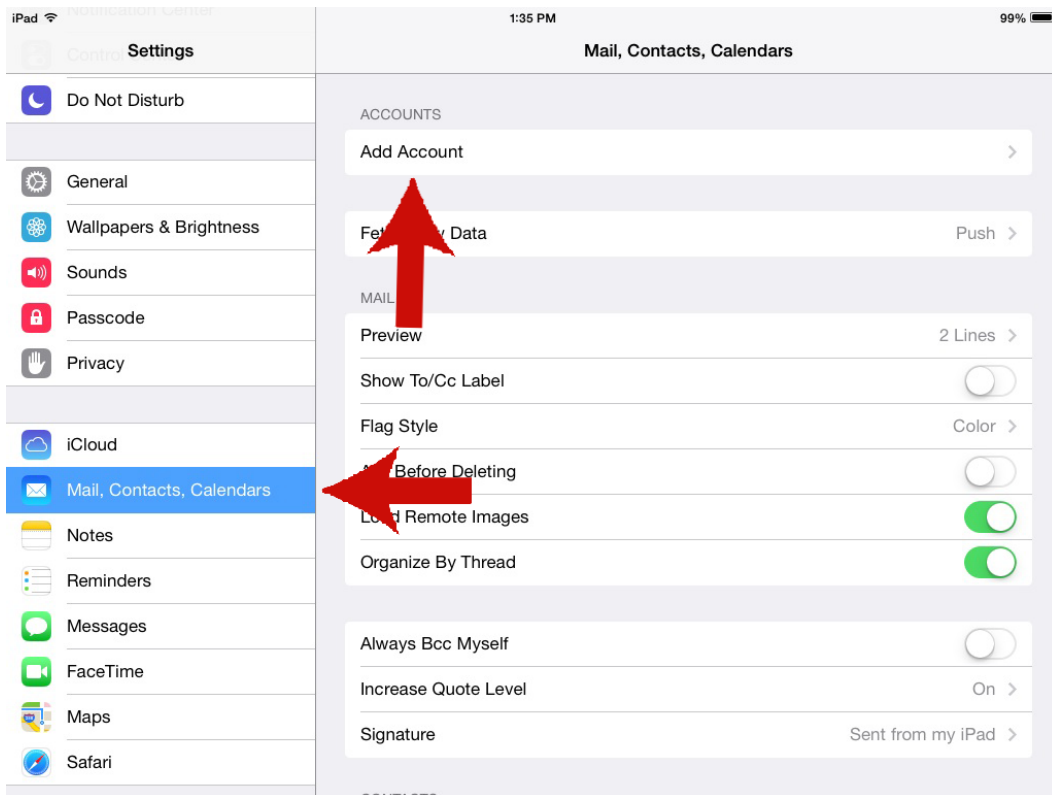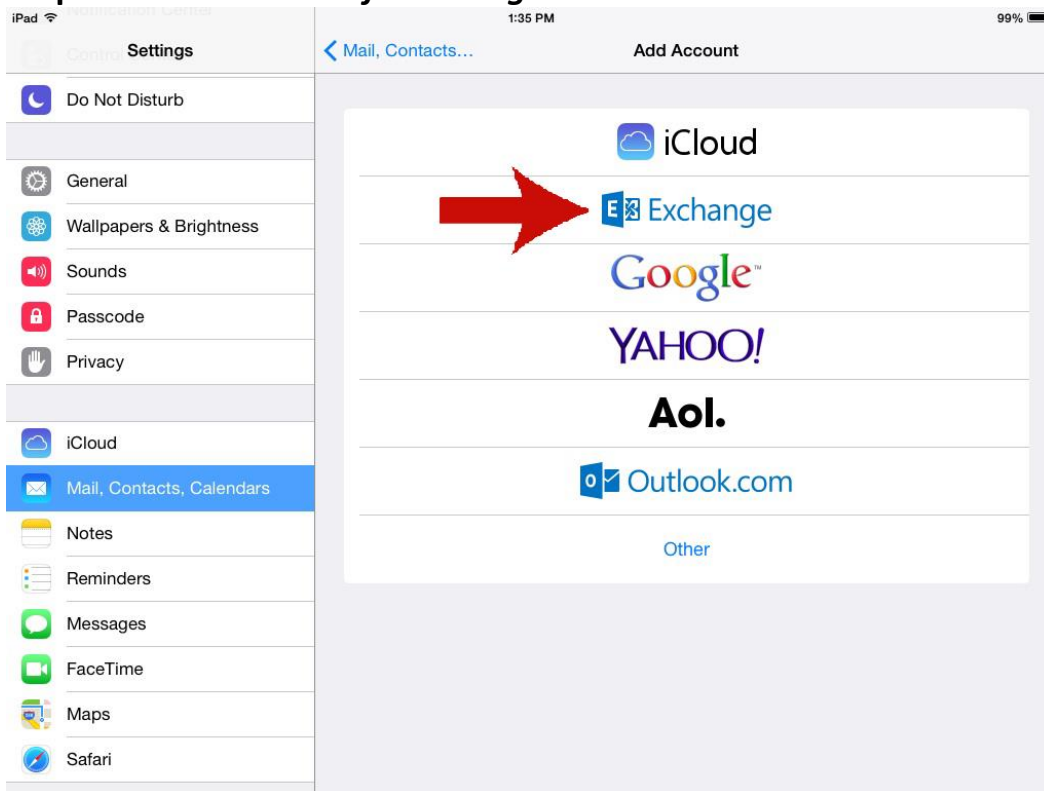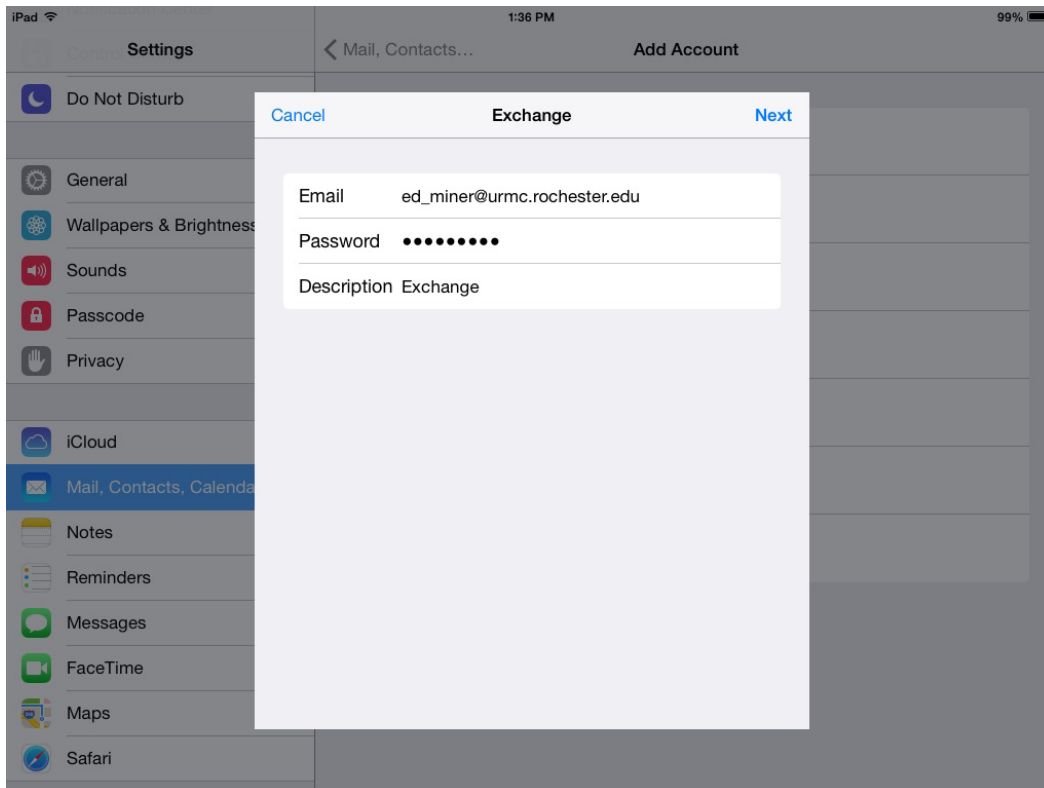## Step 1 – Select *Settings*

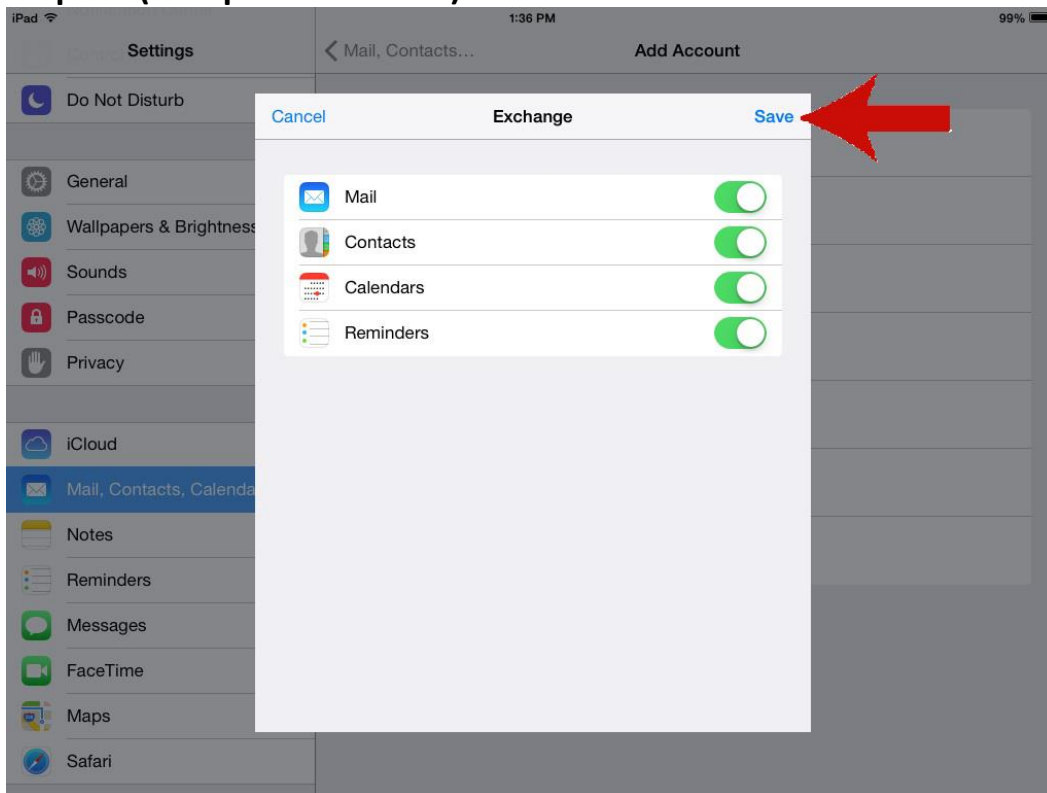## Step 2 – Select *Mail, Contacts, Calendars* and then *Add Account*

Step 3 – Select *Microsoft Exchange*

Step 4 - Enter your URMC credentials and domain name (as shown) – Select *Next*

Step 5 – (Accept the defaults)- Select *Save*

You can now access you mail from the *Mail* icon