Interlibrary Loan

1. You have found an article in PubMed or shared with you through RefWorks and are looking to get the full text, but it looks like we don’t have that when you click the RED Find@UR button.

No worries, Miner Library provides a no cost service to get you the information you need called Interlibrary Loan.

2. You will see this screen with the yellow ribbon that says My Account.

3. Select the correct link to login. Choose students, faculty and staff if you are affiliated with the University.
4. Select the appropriate domain.

- Choose **URMC Active Directory** if you are affiliated with URMC, SMD, or SON. You will sign in using your Active Directory credentials, which is the one you use to log into your email.
- **UR Active Directory** if you are affiliated with River Campus or the Eastman School of Music.

5. Under the “How to Get it” section, select Interlibrary Loan-Miner/URMC.
6. You will now be brought into our Interlibrary Loan page. Your Interlibrary Loan account will now be your **Active Directory** Information.

7. This is what the Interlibrary Loan submit form looks like. It will automatically populate most of the information for the article you are looking to get. It is always best practice to double check and make sure all information is accurate so you can receive your article as quickly as possible.

8. After you have submitted your request you can see its status in the Main Menu.
You will receive a notification once your article is ready for you. If it is a PDF you can access the article by logging into your Interlibrary Loan account. If it is a physical copy, you can pick it up at Miner Library.