



Current Status: *Active*

PolicyStat ID: 9201618



**Origination:** 5/1/2005  
**Last Approved:** 2/2/2021  
**Last Revised:** 11/9/2020  
**Next Review:** 2/2/2023  
**Owner:** *Linda Thomas*  
**Policy Area:** *SMH Pharmacy Residencies*  
**References:**  
**Applicability:** *University of Rochester - Strong Memorial Hospital*

## Requirements for Residency Program Completion

### Policy

The Department of Pharmacy requires that each resident successfully complete the activities listed below in order to graduate from the residency program. Only those residents who satisfactorily fulfill these requirements will receive a residency certificate as evidence of program completion.

### Scope

This policy applies to all PGY1 and PGY2 pharmacy residents of the Department of Pharmacy Services at UR Medicine, doing business as Strong Memorial Hospital.

### Implementation

The implementation of this policy is the responsibility of the program directors, director of pharmacy, resident coordinators, and residents. Evaluation of the resident's progress in completing the requirements is incorporated into the quarterly review process as needed.

To obtain a residency certificate, the resident must satisfactorily complete the following:

- Complete the 12-month program.
- Complete all requirements listed in the respective residency program's attached appendices to the satisfaction of the program director and/or preceptors and the Residency Advisory Committee.
- Absences from any learning experience should not exceed 25% of the total time allotted to the experience. Absences that extend beyond those allotted must be made up. Prior to the end of the training program, the program director/ coordinator shall develop a plan describing how missed days will be made up within the constraints of the 12 month residency program timeline. Please refer to the [Leave of Absence Policy](#) & [Corrective Action, Grievance, and Dismissal Policy](#)
- These requirements are provided and reviewed at the time of interview, contract signing, and during orientation.
- Complete additional assignments as determined by the respective residency directors and preceptors.

### Attachments

[PGY1 Acute Care Activity Grid 2020-2021](#)

PGY1 Community Requirements for Completion.pdf  
PGY2 CC Requirements for Completion.pdf  
PGY2 EM Requirements for Completion.pdf  
PGY2 ID Requirements for Completion\_2020-2021.docx  
PGY2 Oncology Requirements for Completion.pdf  
PGY2 Pediatrics Requirements for Completion 2021-2022  
PGY2 Specialty Requirements for Completion.pdf

## Approval Signatures

Step Description	Approver	Date
Pharmacy Administrator	Travis Dick	2/2/2021
Policy Owner	Linda Thomas	1/29/2021

## Applicability

University of Rochester - Strong Memorial Hospital

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