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**Owner:** *Linda Thomas*  
**Policy Area:** *SMH Pharmacy Residencies*  
**References:**  
**Applicability:** *University of Rochester - Strong Memorial Hospital*

## Resident Licensure

### Policy

The Pharmacy Department requires that appropriate licensure is obtained by all of the pharmacy residents as set forth by the New York State Board of Pharmacy. Information on obtaining New York State licensure or an intern permit and the examination process can be found at: <http://www.op.nysed.gov/prof/pharm/pharmlic.htm>

### Scope

This policy applies to all PGY1 and PGY2 pharmacy residents of the Department of Pharmacy Services at UR Medicine, doing business as Strong Memorial Hospital.

### Implementation

The implementation of this policy is the responsibility of the program directors, associate directors of pharmacy, director of pharmacy, residency coordinators, and residents. Each resident is responsible for obtaining New York State licensure.

**PGY1s:** The Compounding and Dispensing Exam (Part 3) is only offered twice each year, June and January through the New York State Board. A waiver program is offered to replace the Part 3 exam and will be coordinated through the appropriate program director/coordinator.

**PGY2s:** PGY2s should be able to reciprocate without having to take the NYS Part III (Compounding Exam). The process for how to do this is described in the following link: <http://www.op.nysed.gov/prof/pharm/pharmreciprocity.htm>.

### Licensure:

A New York State Pharmacy Intern permit will be required of all non-licensed residents prior to starting the residency program. **PGY2s:** a copy of your PGY1 Residency Certificate must be submitted prior to the start of the PGY2 residency.

Residents are required to complete requirements for licensure in New York State by October 1<sup>st</sup>. If the resident has not completed license requirements by October 1<sup>st</sup>, the resident may be dismissed from the residency program. Each of these scenarios will be discussed with the resident, RPD, and Director of Clinical Pharmacy Practice, Research, & Education to evaluate the circumstances of not obtaining licensure. If it appears licensure is imminent, program structure will be modified to ensure resident continues practicing as an intern (as defined by New York state law), with all activities conducted under the supervision of a licensed

pharmacist, until licensure is obtained, allowing resident to continue working towards completion of the residency requirements. If the resident is not licensed by November 1st, the resident will be dismissed from the residency program.

## Attachments

No Attachments

## Approval Signatures

Step Description	Approver	Date
Pharmacy Administrator	Travis Dick	12/15/2020
Policy Owner	Linda Thomas	12/15/2020

## Applicability

University of Rochester - Strong Memorial Hospital

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