

This is a view of the Health Research Website that the public sees when they select "Search Clinical Trials" on the URMC home page.

Click this URL: <http://www.urmc.rochester.edu/health-research/>

The screenshot displays the 'Health Research' section of the University of Rochester Medical Center website. The top navigation bar includes links for PATIENTS & FAMILIES, EDUCATION, RESEARCH, and COMMUNITY, along with a search bar. Below this, a secondary navigation bar lists Referring Physicians, Find a Physician, Departments & Centers, About URMC, Libraries, Alumni, and Giving. The main content area is titled 'Health Research' and shows a breadcrumb trail: URMC » Health Research » Open Studies. A sidebar on the left contains links to Health Research, Open Studies, Register for Future Studies, FAQs, Healthy Volunteers, In Their Own Words, Breakthroughs, Research News, and Contact Us. The main content area features a 'Search Open Studies' box with a search input field and a 'Search' button. Below this is a 'Search Tips' section with instructions on how to use the search box and a link to the Volunteer Registry. On the right side, there is a 'SHARE THIS PAGE' button, a 'Find an open Trial or Study' button, a link to 'In Their Own Words: Volunteer Stories', and a 'Quick Links' section with links to Open Studies, Participation is Easy, Why Volunteer?, Healthy Volunteers, and Volunteer Registry. A blue box in the sidebar provides a phone number: Questions? Call (585) 758-7877.

## Roc Health Research: Our Door is Open!


### Health Research

URMC » Health Research

- Health Research
- Open Studies
- FAQs
- Healthy Volunteers
- In Their Own Words: Volunteer Stories
- Breakthroughs
- Research News
- Contact Us




Questions? Call  
**(585) 758-7877**

**Browse Health Encyclopedia**



Learn more about

## Roc Health Research: Our Door is Open!




**Volunteers welcome!**  
See what's new. Find an [open study](#) that's right for you.

**Studies and trials are for healthy people, too.**  
Take a look at the list of studies that need [healthy volunteers](#).

**Check out the FAQs.**  
Do you have questions? We have [answers](#).

**In their own words.**  
Enjoy stories from [participants](#) and [researchers](#).



**Find an open Trial or Study »**

*[In Their Own Words: Volunteer Stories](#)*

#### Quick Links

- » [Open Studies](#)
- » [Participation is Easy](#)
- » [Why Volunteer?](#)
- » [Healthy Volunteers](#)
- » [Volunteer Registry](#)

## VIEW OF Admin LOG-IN PAGE

Clinical Studies Admin Page URL: <https://clinicalstudies.mc.rochester.edu/Account/Login?ReturnUrl=%2f>

Clinical Studies admin

Login

Login

You are logged out successfully.

Net ID:

Password:

Login

Use the same Password you use to log into the HRMS system.

Trusted sites 100%

**View of open and closed health studies associated with your name.**

**Current Studies**

Show  entries  
Showing 1 to 1 of 1 entries (filtered from 66 total entries)

| Study Title ▲  | RSRB / WIRB Study # ▲ | Last Updated ▲ | List on Web ▲ | Approval Status ▲ | View | Edit | Pre-screen Question Responses | Contact Requests |
|--|-----------------------|----------------|---------------|-------------------|------|------|-------------------------------|------------------|
| Working with the community, local organizations, hospitals and providers to improve breastfeeding among low income mothers | 19220                 | 1/25/2013      | Yes           | Approved          |      |      | No Responses                  | No Responses     |

Showing 1 to 1 of 1 entries (filtered from 66 total entries)

**Archived Studies (Ended, Expired or Completed Enrollment)**

Show  entries  
Showing 1 to 1 of 1 entries

Search:

| Study Title ▲     | RSRB / WIRB Study # ▲ | Last Updated ▲ | List on Web ▲ | Approval Status ▲ | View | Edit | Pre-screen Question Responses | Contact Requests |
|-------------------|-----------------------|----------------|---------------|-------------------|------|------|-------------------------------|------------------|
| Glaucoma Registry | RSRB 35946            | 1/22/2013      | Yes           | Approved          |      |      | No Responses                  | No Responses     |

Trusted sites 100%

The top section of this page shows all open studies associated with your name.

The bottom section of this page shows your ended/expired studies and studies that have completed enrollment.

## IMPORTANT INFORMATION YOU NEED TO KNOW!

You must complete all “Required” fields before you can save any study information. We recommend that you fill in the **\*“Required fields” first, then save, so information is not lost should the system time out.** You can then go back to edit or complete the remaining information. (Required fields are marked with a red ^ symbol.)

**HELPFUL HINT #1:** *(If you first click the “SAVE” button, all “Required fields” will turn **Red**. This makes it easier to locate them quickly.)*

**HELPFUL HINT #2:** *You may wish to complete the worksheet, attached to these posting instructions, prior to entering your study details into the system. You can then cut and paste to make entering easier and faster.)*

**There is no auto save!** If you don’t periodically click “Save”, you will have 60 minutes to enter your study information before the system times out. You will receive a notice 5 minutes before the system times out. At that time, you have the option to continue or to click the “Save” button.

***\*Remember, all “Required” fields must be completed before you can save.***

## Add Study

Save Cancel

^ = private field, \* = required field

Please Note: All fields not marked with a red "^" are publicly visible on the study page!

### Basic Study Information

IRB Approved Title: <sup>\*\*^</sup>  A Study  
Title is required. ?

Simplified Title: <sup>\*</sup>  A Friendly Title is required. ?

Research Question: <sup>\*</sup>  A  
Research Question is required. ?

Study Description: <sup>\*</sup>  A Study  
Description is required. ?

Before entering any information you can select the "SAVE" button and the "Required Fields" will turn red as this picture shows. You can then easily complete them and select SAVE again. If you are interrupted you can go back to the study later to complete.

**Add Study**

Save Cancel

WEBSITE FEEDBACK

^ = private field, \* = required field

Please Note: All fields not marked with a red "^" are publicly visible on the study page!

### Basic Study Information

IRB Approved Title: \*\*

Simplified Title: \*

Research Question: \*

Study Description: \*

Healthy Volunteers Accepted: ☐

Ready to list on Web: ☒ ?

Enrollment Completed: ☐

Check this box if your study is accepting healthy volunteers.

Once your study's enrollment is completed, this box should be checked so the study is removed from the website.

**Study Poster**

Name: ^ Connie Bottoni  
Email: ^ connie\_bottoni@urmc.rochester.edu  
Phone: ^ (585) 275-0575



**Additional Poster**

Name: ^  
Email: ^  
Phone: ^  
[Select Additional Poster](#)

**Principal Investigator**

Name: ^  
Email: ^  
Phone: ^  
[Select Principal Investigator](#)

**IRB Information**

IRB Study #: \*  An IRB Study # is required.  
IRB Current Approval Date: ^ 04/30/2013   
Exempt: ☐  
IRB Current Expiration Date: ^ 04/30/2014 



The screenshot displays a web form for posting a new health research website. It is divided into four main sections: 'Study Status and Dates', 'Study Contact Information', 'Additional Study Information', and 'Contact Form'. The 'Study Status and Dates' section contains fields for 'Start Date' and 'End Date', both set to 05/01/2013 and 05/02/2013 respectively. The 'Study Contact Information' section includes fields for 'Study Contact', 'Study Location', 'Study Phone', 'Study Email', and 'Study Web URL'. The 'Additional Study Information' section includes a 'Study Details' text area and four dropdown menus for 'Number of Visits', 'Parking', 'Transport Supported', and 'Reimbursement', all currently set to 'Not Specified'. A blue callout box points to the 'Study Contact' field, stating: 'The Study Contact will receive e-mail & phone inquiries from potential volunteers. You can also indicate a team name if there are multiple study contact people and you have a dedicated phone number or e-mail address for your study/department.'

**Study Status and Dates**

Start Date: ^ 05/01/2013

End Date: ^ 05/02/2013

**Study Contact Information** ?

Study Contact:

Study Location:  ?

Study Phone:  ?

Study Email:

Study Web URL:  ?

**Additional Study Information** ?

Study Details:

Number of Visits: Not Specified ▼

Parking: Not Specified ▼

Transport Supported: Not Specified ▼

Reimbursement: Not Specified ▼

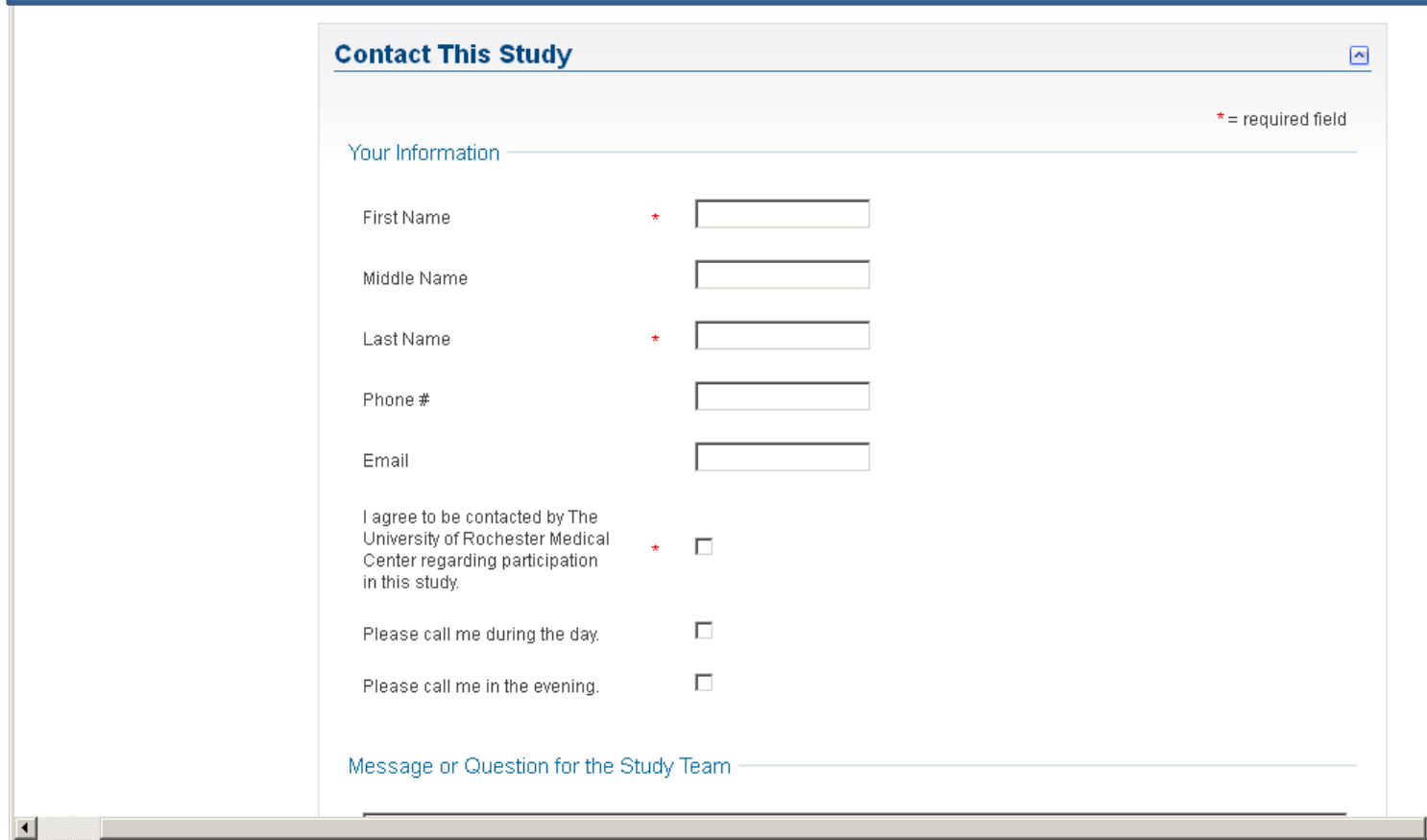
**Contact Form** ?

Study Status & Dates refers to your anticipated Recruitment period.

The Study Contact will receive e-mail & phone inquiries from potential volunteers. You can also indicate a team name if there are multiple study contact people and you have a dedicated phone number or e-mail address for your study/department.

This is what the volunteer's contact form looks like.

This contact form will be displayed to potential volunteers on the public side of the website when they click the "Contact this study" link. Upon completion by the volunteer, this information will be sent to your study's contact number that is listed here.



The screenshot shows a web browser window displaying a form titled "Contact This Study". The form is divided into two main sections: "Your Information" and "Message or Question for the Study Team".

**Your Information**

\* = required field

First Name \*

Middle Name

Last Name \*

Phone #

Email

I agree to be contacted by The University of Rochester Medical Center regarding participation in this study. \* ☐

Please call me during the day. ☐

Please call me in the evening. ☐

**Message or Question for the Study Team**

**Additional Study Information** ?

Study Details:

Number of Visits:

Parking:

Transport Supported:

Reimbursement:

In this box you can provide additional details about your study. IT's best to keep this information in simple language and avoid research jargon that the general public will not understand.

**Contact Form** ?

Enable Contact Form: ☒ ?

Contact Form Confirmation Message:

Contact Form Confirmation Message Templates:

Thank you for contacting us. People like you are helping URM make our community and world a healthier place. We sincerely appreciate your effort. A member of our research team will be in touch with you.

This is a sample confirmation message template. Click on this message and it will automatically be inserted into the blank "Contact Form Confirmation Message" box about it. You can then edit the message as you wish.

**Service Lines** ?

Done Trusted sites 100%

The screenshot shows a web form with three main sections: 'Service Lines', 'Conditions', and 'Additional Links'. Each section has a header with a question mark icon and a sub-label. The 'Service Lines' section has a sub-label 'Select Service Lines'. The 'Conditions' section has a sub-label 'Select Conditions'. The 'Additional Links' section has a sub-label 'Name' and a sub-label 'URL'. Below these are two input fields: 'Link Name:' and 'Link URL:'. A green plus icon is next to the 'Link URL:' field. Three callout boxes provide instructions: the first points to the 'Service Lines' header, the second points to the 'Conditions' header, and the third points to the 'Link Name:' field.

**Service Lines** ⓘ

Select Service Lines

This is an optional field. Review the help box for more information about “Service Lines”.

**Conditions** ⓘ

Select Conditions

The more terms or conditions you add here the easier your study can be found by potential volunteers. In addition, these terms provide additional educational information about the health topic(s) related to your study .

Click this help button for further details about selecting conditions. This is an optional field.

**Additional Links** ⓘ

Name URL

Link Name:  Link URL:  +

Additional Links allows you to add “external” websites in order to provide potential volunteers with additional health information associated with your study topic. Only the link name will appear to volunteers. URL is imbedded and is not visible.

Click the + next to the “Link URL” text box to add additional external website links.

“**CONDITIONS**” provides potential volunteers with additional information about health topics related to your study.

The screenshot shows a 'Select Conditions' dialog box. At the top, there is a 'Condition ID or Name Filter:' text box with 'Apply Filter' and 'Clear Filter' buttons. Below this, it says 'Showing 1 - 10 of 10798 first | prev | next | last'. A table lists conditions with checkboxes in the 'Select' column. The conditions listed are: "Ventilation" pneumonitis, (CCO) Cancer Control Other, 22q11 Deletion Syndrome, 3-methylglutaconic aciduria, Abdomen, Acute, Abdominal Abscess, Abdominal actinomycosis, Abdominal actinomycotic infection, Abdominal aortic aneurysm, ruptured, and Abdominal aortic ectasia. At the bottom left, it says 'Page 1 of 1080'. At the bottom right, there are 'OK' and 'Cancel' buttons. A blue callout box points to the filter text box and contains the following text:

Enter a condition such as “diabetes” in this box and related sub topics will appear. Check the boxes next to the specific topics you wish to display to potential volunteers.

Click “OK”

The National Library of Medicine provides the health information for the conditions listed.

The screenshot shows the 'Conditions' section of a website header. It has a 'Conditions ?' link. Below it, there is a 'Select Conditions' link and a list of selected conditions: 'Diabetes Complications, Diabetes Mellitus, Type 2'. A blue callout box points to the selected conditions and contains the following text:

The conditions you select will then appear with links the potential volunteer can click on to see this additional information. Conditions you select will be used to educate about a specific condition and will be used as a search term as well.

## PRE-SCREENING QUESTIONS:

Pre-screen questions are optional. They are usually the first few questions you would ask a potential volunteer to see if they meet the basic criteria for your study.

Click the help feature  for additional information.

### Study-specific Pre-screen Questions

Add Healthy Volunteer Pre-screen Questions  
Add Condition Pre-screen Questions

Save Cancel

If recruiting “healthy” and “non-healthy” volunteers, two different sets of screening questions can be inserted. The 2 types of Pre-screen questions are those for Healthy Volunteers to answer and those related to health conditions that will affect someone’s eligibility for your study.

The screenshot shows a web form titled "Healthy Volunteer Pre-screen Questions". At the top right, there is a link "Remove Healthy Volunteer Pre-screen Questions" with a blue callout box pointing to it that says: "Click here to remove all 'Healthy' Volunteer Pre-screen questions". Do this if your study is not recruiting healthy volunteers."

Below the link, the form has a section "Activate Questions:" with a checked checkbox. Underneath is a text field for "Confirmation Message for Healthy Eligibles:" with a red asterisk, and a blue callout box pointing to it that says: "The message you type here will be displayed on the public side to a potential volunteer who appears to be eligible for your study after they answer your pre-screen questions."

Below that is a section "Question" with a link "Remove Question". Under "Question Type:", there is a dropdown menu currently showing "Integer". Under "Question Text:", there is a red asterisk and a text field. Under "Specific Answer Needed?:", there is a dropdown menu with options: "Integer", "Integer Range", "Short Answer", "Multiple Choice", and "Yes No". A blue callout box points to this dropdown menu that says: "These are the 5 types of questions you can choose from. See the next page for examples of each question type."

At the bottom left, a large blue box contains the following steps:

**Order of Steps for creating Pre-screen Questions**

1. Insert or create a "Confirmation Message" for healthy volunteers who appear to be eligible for your study.
2. Select the type of Question you are asking.
3. Insert Question Text. (See next page for example).
4. Specify if a specific answer is needed by checking the appropriate box.
5. If yes, indicate the required answer(s).
6. Click "Add Question" to create another pre-screen question.

**Example of an “Integer” Question....**

|   |   |
|---|---|
| <b>Healthy Volunteer Pre-screen Questions</b> | <a href="#">Remove Healthy Volunteer Pre-screen Questions</a>   |
| Activate Questions:                           | <input checked="" type="checkbox"/>   |
| Confirmation Message for Healthy Eligibles:   | <div><div>*</div><div>Thank you for your interest in our study. You may be eligible to participate. You will be contacted within 5 business days.</div></div> |
| <b>Question</b>                               | <a href="#">Remove Question</a>   |
| Question Type:                                | <div>Integer</div>  |
| Question Text:                                | <div><div>*</div><div>How many studies have you participated in in the last year (including current studies)?</div></div>                                     |
| Specific Answer Needed?:                      | <input checked="" type="checkbox"/>   |
| <b>Specific Question Answer</b>               | <a href="#">Remove Specific Question Answer</a>   |
| Specific Integer Answer:                      | <div><div>*</div><div>0</div></div>   |
| <a href="#">Add Specific Question Answer</a>  |   |
| <a href="#">Add Question</a>                  |   |



**Example of an “Integer Range” Question....**

|   |   |
|---|---|
| <b>Healthy Volunteer Pre-screen Questions</b> | <a href="#">Remove Healthy Volunteer Pre-screen Questions</a>   |
| Activate Questions:                           | <input checked="" type="checkbox"/>   |
| Confirmation Message for Healthy Eligibles:   | <div><div>*</div><div>Thank you for your interest in our study. You may be eligible to participate. You will be contacted within 5 business days.</div></div> |
| <b>Question</b>                               | <a href="#">Remove Question</a>   |
| Question Type:                                | <div>Integer Range</div>  |
| Question Text:                                | <div><div>*</div><div>What is your age?</div></div>   |
| Specific Answer Needed?:                      | <input checked="" type="checkbox"/>   |
| <b>Specific Question Answer</b>               | <a href="#">Remove Specific Question Answer</a>   |
| Specific Integer Range Minimum:               | <div><div>*</div><div>18</div></div>  |
| Specific Integer Range Maximum:               | <div><div>*</div><div>75</div></div>  |
| <a href="#">Add Specific Question Answer</a>  |   |
| <a href="#">Add Question</a>                  |   |

**Example of a “Short Answer” Question....**

**Study-specific Pre-screen Questions** ⓘ

**Healthy Volunteer Pre-screen Questions** [Remove Healthy Volunteer Pre-screen Questions](#)

Activate Questions: ☒

Confirmation Message for Healthy Eligibles: \*  
Thank you for your interest in our study. You may be eligible to participate. You will be contacted by someone on our study team within 2 -3 business days.

**Question** [Remove Question](#)

Question Type: Short Answer ▼

Question Text: \*  
How did you find out about this study?

Specific Answer Needed?: ☐

**Specific Question Answer** [Remove Specific Question Answer](#)

Specific Short Answer Text:

[Add Question](#)

[Add Condition Pre-screen Questions](#)

This is an example of when no specific answer is required. Note this box is unchecked. You will not need to supply a specific short answer in this instance.

**Example of a “Multiple Choice” Question....**

|                                 |   |
|---------------------------------|---|
| <b>Question</b>                 | <a href="#">Remove Question</a>                           |
| Question Type:                  | Multiple Choice   |
| Question Text:                  | * Have you ever been diagnosed with any of the following? |
| Specific Answer Needed?:        | <input checked="" type="checkbox"/>                       |
| <b>Specific Question Answer</b> | <a href="#">Remove Specific Question Answer</a>           |
| Specific Answer Choice Text:    | * Hypertension  |
| Is Specific Answer Correct?:    | <input type="checkbox"/>                                  |
| <b>Specific Question Answer</b> | <a href="#">Remove Specific Question Answer</a>           |
| Specific Answer Choice Text:    | * Diabetes  |
| Is Specific Answer Correct?:    | <input type="checkbox"/>                                  |
| <b>Specific Question Answer</b> | <a href="#">Remove Specific Question Answer</a>           |
| Specific Answer Choice Text:    | * None of the above                                       |
| Is Specific Answer Correct?:    | <input checked="" type="checkbox"/>                       |
| <b>Specific Question Answer</b> | <a href="#">Remove Specific Question Answer</a>           |

**Example of a “Yes/No” Question....**

**Study-specific Pre-screen Questions** ?

**Healthy Volunteer Pre-screen Questions** Remove Healthy Volunteer Pre-screen Questions

Activate Questions: ☒

Confirmation Message for Healthy Eligibles: \* 

Thank you for your interest in our study. You may be eligible to participate. You will be contacted within 5 business days.

**Question** Remove Question

Question Type: 

Yes No

Question Text: \* 

Were you born in Monroe County?

Specific Answer Needed?: ☒

**Specific Question Answer** Remove Specific Question Answer

Specific Answer Choice: \* 

☒ Yes  
☐ No

## Condition Pre-screen Questions

The procedure for “Condition” Pre-screen questions is the same as that for “Healthy Volunteer” Questions. See previous pages for examples.

### Condition Pre-screen Questions

[Remove Condition Pre-screen Questions](#)

Activate Questions:



Confirmation Message for Eligibles:

Thank you for your interest in our study. Someone from our study team will contact you in 3 - 5 business days with further details.

### Question

[Remove Question](#)

Question Type:

Integer

Question Text:

\* Integer

Integer Range

Short Answer

Specific Answer Needed?:

Multiple Choice

Yes No

[Add Specific Question Answer](#)[Add Question](#)

**Study-specific Pre-screen Questions** ⓘ

[Add Healthy Volunteer Pre-screen Questions](#)

[Add Condition Pre-screen Questions](#)

Click here to ask Pre-screen “Condition” questions related to the topic or condition you are studying.

Save [Cancel](#)

The screenshot shows a web form titled "Study-specific Pre-screen Questions" with a help icon. Below the title is a section for "Condition Pre-screen Questions" with a link to "Remove Condition Pre-screen Questions". There is a checkbox for "Activate Questions:" which is checked. Below this is a text input field for the "Confirmation Message for Eligibles:" with a red asterisk indicating it is required. A blue callout box points to the "Remove Condition Pre-screen Questions" link, stating: "Click here to remove the option of Condition Pre-screen Questions." Another blue callout box points to the confirmation message input field, stating: "Enter a Confirmation Message for those who are initially eligible for your study after answering your Pre-screen questions. This message will be sent to them so you should indicate when they can expect to hear from you." At the bottom left of the form is a link that says "Add Question".

**Study-specific Pre-screen Questions** ?

**Condition Pre-screen Questions** [Remove Condition Pre-screen Questions](#)

Activate Questions: ☒

Confirmation Message for Eligibles: \*

[Add Question](#)

Click here to remove the option of Condition Pre-screen Questions.

Enter a Confirmation Message for those who are initially eligible for your study after answering your Pre-screen questions. This message will be sent to them so you should indicate when they can expect to hear from you.

Specific Answer Needed?: ☐

Question Type: True False

[Add Specific Question Answer](#)

[Add Question](#)

**Condition Pre-screen Questions** [Remove Condition Pre-screen Questions](#)

Activate Questions: ☒

Confirmation Message for Eligibles: \*

[Add Question](#)

[Add Healthy Volunteer Pre-screen Questions](#)

[Add Condition Pre-screen Questions](#)

Save Cancel

**You MUST complete all required fields before you can save your study.** Once saved, you can go back and review and edit information before submitting to website administrator for review/approval.

Once you have completed entering your study details, you will need to “uncheck” the box at the top of page in order to move it from “Draft” status to “Approval Pending” status. At that time a notification will be sent to you, the PI, & Study Coordinator you listed, as well as this Website’s Manager.

The Website Manager will follow up with you to recommend revisions for your consideration, if needed. Recommended revisions could include rewording your simple title or study description to make it more understandable by potential volunteers.