FCS Express 7 is now available at our facility and we are ready to help you upgrade. Please note that FCS Express 6 will be discontinued at our facility on or before December 31st 2019 so please follow the steps below soon if you want to continue using FCS Express. All of your current work in FCS Express 6 can be opened and accessed in FCS Express 7 without issue.

The registration process below will need to performed once for every license, but once a license is created the software can be downloaded and used on any computer. The individual creating the license controls the username (email) associated as well as the password assigned. The FCR does not control either aspect so be sure its something you are comfortable with.

Please read and follow the directions below carefully because it is a little confusing

Before Upgrading:

To access FCS Express 7 you will need to have a De Novo Software website account. The De Novo Software website account credentials will also be the credentials used to access FCS Express 7. **These are not the same as your current FCS Express 6 login credentials.** If you have already created a De Novo Software account you can proceed to the upgrade instructions below, if not, please visit <u>https://denovosoftware.com/register/?redirect_to=/full-access/</u> to create your account before proceeding. You will get an email almost immediately confirming your in the DeNovo online system.

To upgrade to FCS Express 7:

- 1. Visit <u>https://www.denovosoftware.com/RegisterForSiteLicense/?SignupCode=URMC+Flow+Res</u> ource
- 2. Login with your De Novo Software Account Credentials. As soon as you log in a pop up window will appear and a registration request will be sent. You do not have to add an approver or even click the "register" button as it is processed automatically.
- At this point you will have to wait for the registration request to be approved. Once you have received an email message that your account has been approved proceed to the next steps. Please note this could take some time for your account to be approved. Contact <u>matthew_cochran@urmc.rochester.edu</u> if you do not receive approval.
- 4. **DOWNLOAD**: Visit <u>https://denovosoftware.com/full-access/download-landing/</u> to download FCS Express 7. The software can be installed and used on multiple computers with one license.
- 5. **INSTALL**: Launch the FCS Express 7 installer and follow the steps in the wizard to complete the installation. Make sure to choose "**Stand Alone**" when prompted.
- 6. **CONFIGURE**: Run FCS Express 7. Follow the steps in the configuration file wizard.
 - a. Choose the 1st option for "Automatically through this wizard, I already have a De Novo Software account".
 - b. Enter your De Novo Software Account credentials.
 - c. Choose configuration file for your Flow Cytometry site license. This will be the "Flow" version for almost everyone.
 - d. Complete the wizard and FCS Express 7 will launch.
- 7. **Analyze**: Enter your De Novo Software account credentials when prompted to start analyzing in FCS Express.

Please contact <u>support@denovosoftware.com</u> if you have any issues performing the above steps or about FCS Express in general.