

August XX, 2012

Dr. XXX, MD
Full Title
James P. Wilmot Cancer Center

Dear Dr. XXXXXXXX:

The following summarizes our meeting today to review your progress over the past academic year.

Faculty status

Current Rank and Activity Option:
Years at Rank:
Promotion plans:

Salary source

Hospital/Practice:
Grants (detail):
Other:

Clinical role:

RVU last academic year:
New patients seen last academic year:

RVU expectation for this academic year:
New patient expectation for this academic year:

Thresholds for incentive compensation plan this academic year

RVU:
New patients:

Educational role:

Research role:

Administrative role:

Summary:

Goals for next academic year:

I thank you again for your service to the Division, and look forward to a productive and fulfilling year. Please contact me if you wish to discuss this further.

Sincerely yours,

Jonathan W. Friedberg M.D.
Chief, Hematology/Oncology Division
Professor of Medicine and Oncology
Director, Wilmot Cancer Center