

Appendix F

SCHOOL OF MEDICINE & DENTISTRY

Job Codes, HRMS Job Code Descriptors, and Faculty Ranks effective March 1, 2020

<u>Job Code</u>	<u>HRMS Descriptor¹</u>	<u>Faculty Rank/Functional Title</u>
0001	Professor: TE, T, R, S	Professor
0003	Assoc Prof: TE, T, R, S	Associate Professor
0005	Asst Prof: TE, T, R, S	Assistant Professor
0007	Sr Instruct: T, R, S	Senior Instructor
0009	Instruct, T, R, S	Instructor
0046	Professor: T, S, Sp	Professor of Clinical
0048	Assoc Prof: T, S, Sp	Associate Professor of Clinical
0060	Asst Prof: T, S, Sp	Assistant Professor of Clinical
0072	Sr Instruct: T, S, Sp	Senior Instructor of Clinical
0080	Instruct: T, S, Sp	Instructor of Clinical
0070	Sr Assoc: T, S, Sp, Qual	Senior Associate
0071	Assoc: T, S, Sp, Qual	Associate
0073	Asst: T, S, Sp, Qual	Assistant
0038	Professor: R, S	Research Professor
0040	Assoc Prof: R, S	Research Associate Professor
0042	Asst Prof: R, S	Research Assistant Professor
0111*	Assoc Prof: T, S	Associate Professor (Service)
0110*	Asst Prof: T, S	Assistant Professor (Service)
0010	Sr Instruct: T, S	Senior Instructor (Service)
0044	Instruct: T, S	Instructor (Service)
<i>* Prior Job Codes 0006 and 0008 are no longer available; please use the new codes 0110 and 0111</i>		
0027	Professor: T, Sp	Clinical Professor
0029	Assoc Prof: T, Sp	Clinical Associate Professor
0031	Asst Prof: T, Sp	Clinical Assistant Professor
0033	Sr Instruct: T, Sp	Clinical Senior Instructor
0035	Instruct: T, Sp	Clinical Instructor
0120 [†]	Sr Assoc: T, Sp, Qual	Clinical Senior Associate
0074	Assoc: T, Sp, Qual	Clinical Associate
0036	Asst: T, Sp, Qual	Clinical Assistant
<i>¹new job code available for use</i>		
0117	no longer available for use; please contact OAA for guidance	
0118	no longer available for use; please contact OAA for guidance	

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0037	Professor: T	Adjunct Professor
0039	Assoc Prof: T	Adjunct Associate Professor
0041	Asst Prof: T	Adjunct Assistant Professor
0043	Sr Instruct: T	Adjunct Senior Instructor
0045	Instruct: T	Adjunct Instructor
0047	Professor: T, R	Visiting Professor
0049	Assoc Prof: T, R	Visiting Associate Professor
0057	Asst Prof: T, R	Visiting Assistant Professor
0059	Sr Instruct: T, R	Visiting Senior Instructor
0061	Instruct: T, R	Visiting Instructor
0099	N/A	Departmental Fellow

Special Use Job Codes – please consult with OAA prior to use

<u>Job Code</u>	<u>HRMS Descriptor¹</u>	<u>Faculty Rank/Functional Title</u>
0123	active, no pay record	Professor Emeritus with NO PAY, or Clinical Professor Emeritus with NO PAY (<i>not to be used for any other voluntary faculty type</i>)
0124	Professor: T, R, S	Professor (part-time) For academic faculty <i>post-retirement ONLY</i> Professor Emeritus (if paid)
0125	Associate Professor: T, R, S	Associate Professor (part-time) For academic faculty <i>post-retirement ONLY</i>

¹HRMS Descriptor

Faculty Job Codes in the University HR system will have letters (described below) in the job code title; these letters refer to certain attributes of faculty appointments. They do not determine a particular faculty member's duties or responsibilities.

TE – tenure eligible

T -- Teaching

R – Research

S – Service

Sp – Clinical/patient care

Qual – maximum credential (terminal degree) is not required