

## **JOINT APPOINTMENTS**

**PROFESSOR and ASSOCIATE PROFESSOR**  
(full-time and part-time)

**CLINICAL PROFESSOR and CLINICAL ASSOCIATE PROFESSOR**  
(voluntary)

**RESEARCH PROFESSOR and RESEARCH ASSOCIATE PROFESSOR**  
(full-time and part-time)

(University Board of Trustees approved appointments)

## **APPOINTMENTS:**

### **PLEASE PROVIDE TWO COPIES OF ITEMS 1-3**

1. Completed and signed Faculty Recommendation Form – Must be signed by both the primary department chair and the secondary department chair/center director
2. Joint Department Chair/Center Director recommendation letter
3. Current Curriculum Vitae – following either URSMD(see Appendix II of *SMD Regulations of the Faculty*, pages 38-40), or eCV format
4. Faculty Personnel Action Form (#500 or #510) - Must be signed by both the primary department chair and the secondary department chair/center director

## **REAPPOINTMENTS:**

1. Joint Department Chair/Center Director recommendation letter (2 copies) - Must be signed by both the primary department chair and the secondary department chair/center director
2. Faculty Personnel Action Form (#510) - Must be signed by both the primary department chair and the secondary department chair/center director

## **Reminder:**

**Secondary appointments cannot exceed the term of the primary appointment. For tenured faculty, secondary appointments cannot exceed a term length of three years.**

## **JOINT APPOINTMENTS**

**ASSISTANT PROFESSOR, ASSISTANT PROFESSOR OF CLINICAL, RESEARCH ASST  
PROFESSOR**

**SENIOR INSTRUCTOR, SENIOR INSTRUCTOR OF CLINICAL  
INSTRUCTOR, INSTRUCTOR OF CLINICAL**

**SENIOR ASSOCIATE, ASSOCIATE, ASSISTANT  
(full-time and part-time)**

**CLINICAL ASSISTANT PROFESSOR, CLINICAL SENIOR INSTRUCTOR, CLINICAL  
INSTRUCTOR  
(voluntary)**

## **APPOINTMENTS:**

1. Completed and signed Faculty Recommendation Form - Must be signed by both the primary department chair and the secondary department chair/center director
2. Joint Department Chair/Center Director recommendation letter
3. Faculty Personnel Action Form (#500 or #510) - Must be signed by both the primary department chair and the secondary department chair/center director

## **REAPPOINTMENTS:**

1. Joint Department Chair/Center Director recommendation letter
2. Faculty Personnel Action Form (#510) - Must be signed by both the primary department chair and the secondary department chair/center director

## **Reminder:**

**Joint faculty appointments cannot exceed the term of the primary faculty appointment.**