



MEDICINE *of* THE HIGHEST ORDER

Division of Surgery Advanced Practice Provider Fellowship Program Application 2026-2027 Cohort

About UR Medicine

- University of Rochester Medical Center is a 900+ bed hospital and a NYS Department of Health appointed Level I trauma center. The URMC Department of Surgery is a regional leader, with recent advancements in both minimally invasive and robotic surgery. The Dept. of Surgery offer numerous outpatient locations throughout the Rochester and Finger Lakes region to meet the needs of our patients.
- NP/PA Fellows will work with faculty with a wide variety of expertise in surgery. Fellows will be on the cutting edge of health care delivery as they train to work within the University of Rochester Medical Center and surrounding affiliates.

Goal of the Fellowship Program

- It is anticipated that the fellows will show clinical growth, improved clinical confidence, and increased preparedness to care for patients in all of these settings, by the completion of the fellowship.
- Our post graduate NP/PA Fellowship will provide additional skills training, as well as independent mentorship experience for the duration of 12 months.
- This will be an intensive clinical program which will prepare NPs and PAs to meet the needs of culturally diverse and clinically complex patients that are typical of surgical specialties.
- Fellows will be employees of URMC and will comply with all patient care policies.

Training Methods

- Hands on clinical training available in the following areas:
 - EGS (emergency general surgery)/ Trauma
 - Thoracic-Foregut surgery
 - Surgical Oncology/ Hepatobiliary/ Endocrine
 - Breast Surgery
 - Plastic/ Burn
 - Vascular Surgery
 - Pediatric Surgery
 - Colorectal Surgery
 - Regional general surgery*

Training Methods

- Clinical Immersion
- Didactic Lectures
- On-line and in person Training Modules

Required Certifications

- BLS
- ACLS (can be obtained post hire)
- Infection Control Certification

Program Outline

- Applications will begin to be accepted on January 1st, 2026
- Applications due March 2nd, 2026
- In person interviews planned week of March 23rd, 2026
- Application acceptance notification no later than April 17th, 2026
- Program start date: Fall 2026 pending graduation timeline, licensure and credentials
- 12 month program
- Fellows are expected to remain at UPMC for at least 12 months after program completion, within the department of surgery (pending availability of open positions at the time of graduation). Positions within the department cannot be guaranteed.

Benefits

- Competitive Fellowship salary
- Health insurance coverage
- Dental insurance coverage
- Life insurance policy
- Disability insurance coverage
- 5 weeks of vacation/year
- 1 week CME time/year
- \$1000 CME annually
- DEA coverage
- White Jacket Allowance

The APP Fellow **MUST** meet the following qualifications upon start of the program:

- 1) Nurse Practitioner
 - a. Master's degree in Nursing
 - b. Active New York State licensure as Registered Nurse and Nurse Practitioner in good standing
 - c. Current national certification as a Nurse Practitioner
- 2) Physician Assistant/ Associate
 - a. Completion of an NCCPA approved Physician Assistant program

- b. Active New York State Physician Assistant licensure in good standing
- c. Current national certification as a Physician Assistant

Applicants for the Surgical APP Fellow position should demonstrate clinical competence as well as excellent verbal and written communication skills. The APP Fellow should have excellent customer relation skills, a passion for surgical patients and an active desire to learn.

Application Process:

- 1) Complete the on-line job application for the position: Surgical APP Fellowship Program Nurse Practitioner/Physician Assistant located on the Human Resources/Office of Nursing Recruitment website:
- 2) External Candidate – Apply for a position https://rochester.wd5.myworkdayjobs.com/UR_Nursing
 - In the Browse Jobs page, enter the Job Title you want to search for.
 - Select the Job Position you are interested in applying for.
 - Select the Apply button in the top menu bar.
 - Fill in the fields for Experience, Education, Certifications, and Languages as they apply to your position.
 - Attach and upload your Resume/Cover Letter.
 - Click the Submit Button to submit the application.
 - Click on the My Applications link to see your application
- 3) Internal Candidate – How to apply for a position online
 - Quick Reference Card (QRC) available for internal candidates on how to apply for a position in Workday. Here are the steps outlined in the QRC:
 - From the Workday Home Page, select the Menu.
<https://www.rochester.edu/adminfinance/urfinancials/workday-login/>
 - Select Jobs Hub.
 - Optionally, expand the navigation pane by selecting the arrow and vertical bar icon.
 - In the Jobs Hub navigation pane, select Browse Jobs.
 - Optionally, search for jobs by title or apply filters such as Primary Location, Hiring Manager, Job Family, Job Profile, and Time Type.
 - Select the flashcard or View Job to see job information.
 - To apply, select Apply.
 - Optionally, if you would like recruiters to reach out to you about your application, select Save for Later.
- 4) For each section in the internal application, enter information as desired. You can add or remove information as needed
- 5) Please send the following items to Alicia Frelie, MS, APRN, FNP-C Surgical Fellowship Director
 - Current Resume or Curriculum Vitae
 - Official academic transcript to date
 - Submit 2 professional references. Forms can be sent from your reference directly via email to Alicia Frelie:
 - 1) Request a confidential recommendation from a Nurse Practitioner/Physician Assistant/Physician clinical preceptor during your academic program.
 - 2) Request a confidential recommendation from a Faculty member from your academic program.
 - Letter of Interest:

- 1) Provide a letter of interest which reflects on your interest in the Surgical APP Fellowship program, your passion for surgery, and how this opportunity will impact your future as a surgical APP. Please also comment on why you think this program will be a good fit for you.
- 6) Applications for consideration for the 2026-2027 Fellowship program are due by March 2nd, 2026
- 7) Candidates will be contacted for interviews in Mid March 2026
- 8) Return complete application to:
 - Alicia Frelie, MS, APRN, FNP-C
Surgical APP Fellowship Director
Alicia_Frelie@URMC.Rochester.edu
- 9) Please e-mail Alicia Frelie (Alicia_Frelie@URMC.Rochester.edu) with questions or concerns about this application and the application process.



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Surgical Advanced Practice Provider
Fellowship Program
Reference Form

Nurse Practitioner/Physician Assistant Program: _____

Date: _____

_____ (name of applicant) has applied for a position in the Surgical APP Fellowship Program at Strong Memorial Hospital in Rochester, NY.

We would appreciate your evaluation of this applicant's general ability and professional proficiency in academic and clinical practice. We would like to know what you consider the applicant's strengths and areas for improvement to be. You can be assured that all information will be treated confidentially.

Please be advised that all recommendations are to be completed confidentially and recommender should be provided an envelope to enclose their recommendation which must have a signature across the seal of the envelope and can be submitted with the application.

I hereby authorize the release of my academic/clinical record to Strong Memorial Hospital.

Applicant Signature: _____

Applicant Printed Name: _____

The above APP was a student in your academic/clinical setting during what period of time?

In comparison with the other students in the class, how would you rank this student academically?

Upper 10% () Upper 25% () Middle () Lower 25% () Lower 10% () N/A ()

In comparison with the other students you have worked with clinically, how would you rank this student clinically?

Upper 10% () Upper 25% () Middle () Lower 25% () Lower 10% () N/A ()

Please Rate the Applicant on the Following:

	Above Average	Average	Below Average
Critical Thinking Skills			
Organizational Skills			
Leadership Potential			
Flexibility/Adapts to Change			
Professional Attitude			
Clinical Competence			
Appropriately selects and interprets diagnostic testing findings			
Medical Decision Making Process			
Demonstrates therapeutic communication with patients & families			
Demonstrates professional communication with other professionals			
Works in a collaborative fashion with health care team			
Appropriate documentation			
Procedural skills			
Appearance/Grooming			
Attendance/Punctuality			
Overall Recommendation			

Please include a statement about the applicant's strengths/weaknesses and whether you feel this applicant will be a good fit for our Surgical APP Fellowship program. Please feel free to provide any additional comments.

Recommender Signature: _____

Recommender Title: _____

Date: _____

Contact Information: _____