

Dear Community Provider –

To continue to safeguard all of our online information, URMIC recently instituted a new password policy, which requires anyone with a URMIC password to ensure it meets new requirements, and to change it annually thereafter. You're receiving this email because you use a URMIC password to do one or many of the following:

- Login to one of our clinical systems: eRecord, ePartner, or eView
- Use URMIC email ([name@urmc.rochester.edu](mailto:name@urmc.rochester.edu))
- Establish a VPN connection to the URMIC network
- Login to URMIC Intranet

We will need you to change your URMIC password – as well as anyone on your staff who has a URMIC password. Simply [click here or \(http://extranet.urmc.rochester.edu/tools\)](http://extranet.urmc.rochester.edu/tools) to get started; if your password is not changed by **March 3**, you will be prompted to enter a new password the next time you connect to our network.

It's important to note that this change will also impact mobile devices. If you use a smartphone or tablet to connect to the URMIC network, **you will also need to reset the password to your new URMIC password on your mobile devices in order to continue to have access to URMIC clinical systems (eRecord, ePartner), email, wireless, VPN.** This is because your smartphone or tablet will automatically use your old password to check for mail or connect to Wi-Fi. ***Be sure and check password settings for both email AND Wi-Fi!***

We also strongly encourage you to take the time to sign up for [password self-service](#). This will allow you to easily recover a forgotten password or reset your current password in the future. For further assistance you can email us at [epartner@urmc.rochester.edu](mailto:epartner@urmc.rochester.edu), someone from our staff will contact you.

Thank you in advance for your cooperation and for helping us all to keep our information safe!

Thank you.

URMIC Regional Team