



SCHOOL OF MEDICINE & DENTISTRY
UNIVERSITY of ROCHESTER MEDICAL CENTER

Small Shared Equipment Support Program

SMD will provide limited support (\$2-25k) for small items of shared equipment costing between \$15k and \$100k, subject to approval of the request by the SMD's Scientific Advisory Committee (SAC) and availability of funds.

Funds will be made available on a continuous basis, by direct submission to the Vice Dean for Research and will be reviewed by SAC within one month (or less, if necessary).

Proposals will be judged on the criteria outlined below, and requests must be submitted in writing by department chairs or center directors (only). We also recognize that urgent and/or exceptional situations/needs may arise, which may fail to meet one or more of the criteria delineated; such instances should be well justified, and will be considered on a case-by-case basis. Review criteria are as follows:

1. Extent of user base, and potential ROI. Supported equipment must have multiple users, ideally from different departments and centers. A list of proposed users and funded research awards that will be supported by the requested equipment is expected.
2. Stakeholder commitment. Most of the cost of the proposed equipment should already be committed from other stakeholders (faculty research awards, center grants, departments/centers). Matching funds from the "sponsoring" department/center are expected.
3. Non-duplicative nature of the request. The equipment should be non-duplicative of existing equipment at the URM (including shared resource labs). If equipment is duplicative, a strong rationale should be provided.
4. Location, training and maintenance plan. A plan that describes: i) where the instrument will be housed, ii) how URM investigators who are not members of the housing department/center will have access to the instrument (see below), iii) how new investigators will be trained to use the instrument, and iv) how the maintenance contract will be paid for. If the costs of a technician and/or the maintenance costs are to be recovered from the users, a plan to establish a cost center approved by the Dean of Finance is required. *Where appropriate, colocation of shared equipment with existing Shared Resource Labs is encouraged (contingent on support from the Director of the URM Shared Resource Labs).*

Finally, equipment that is partially subsidized by SMD funds must be made available to any faculty member at URM, for a time percentage that is equivalent to the total fraction of instrument purchase price that was paid by SMD (i.e., if SMD covered 25% of the equipment purchase price, then the instrument must be made available to all URM facility for 25% of the total use time).